



300 E. Locust Street, Ste. 100  
Des Moines, Iowa 50309  
515-244-0021

## MEMORANDUM

**DATE:** June 12, 2020

**TO:** MWA Board Members

**CC:** MWA Staff

**FROM:** Michael McCoy, Executive Director

**RE:** Wednesday, June 17, 2020 Board Meeting

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This month's board meeting is scheduled for Wednesday, June 17, 2020 at 5:45 pm in the Board Room at Central Office (300 East Locust Street, Ste. 100, Des Moines, Iowa). If you have questions about any items listed below, please call me at 323-6535 (w) or 707-3869 (c). I look forward to seeing you on Wednesday.

The following numbered items correspond with the number of the item on the agenda:

### **Consent Agenda Items for Approval**

8. **Resolution 06-20-03 – Approval of Roll Off Truck Purchase for Metro Waste Authority - Action for Approval**

The primary use of the roll off truck is for collection of commodities such as cardboard, metal, and wood, collected through our recycling programs. Four bids were received from three vendors. The recommended vendor for purchase is Harrison Truck Centers. Staff recommends approval.

9. **Resolution 06-20-04 – Approval of Fleet Vehicle Purchase for Metro Waste Authority - Action for Approval**

The 2020 Chevrolet Traverse will replace the 2014 Jeep Cherokee and will be located at Central Office. Karl Chevrolet is the recommended vendor with State of Iowa pricing in the amount of \$32,439.40. The vehicle is a budgeted item in the FY 19/20 budget. Staff recommends approval.

### **Regular Agenda Items for Approval**

10. **Resolution 06-20-05 – Approval of P-61 Cold Storage Building 1 Retrofit Request for Proposal – Action Item**

Three bids were received for P-61 Cold Storage Building 1 Retrofit. Woodruff Construction is the recommended contractor with the lowest most responsive bid of \$827,300. The proposal is under budget, and funds are available in the Metro Park East Capital Expense Fund. Staff recommends approval.



**Board of Directors  
2020 Calendar Year**

**Mark Holm  
Chair**

**Ron Pogge  
Vice-Chair**

Dean O'Connor  
Altoona

Mark Holm  
Ankeny

Wes Enos  
Bondurant

John Edwards  
Clive

Joe Gatto  
Des Moines

Steve Allen  
Elkhart

David Gisch  
Grimes

Tom Cope  
Johnston

Bill Roberts  
Mitchellville

Ed Kuhl  
Norwalk

Dean Cooper  
Pleasant Hill

Rob Sarchet  
Polk City

Tom Hockensmith  
Polk County

Gerald Lane  
Runnells

Ron Pogge  
Urbandale

Steve Gaer  
West Des Moines

Threase Harms  
Windsor Heights

**Michael McCoy  
Executive Director**

**Metro Waste Authority  
Board Meeting  
June 17, 2020**

MWA Central Office  
300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309  
5:45 pm

## **Agenda**

1. Call to Order, Roll Call
2. Approval of Regular Agenda
3. Public Forum

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### **CONSENT AGENDA**

*The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests an item be removed for consideration:*

4. Approval of Consent Agenda – Items 4 through 9
5. Consideration of Minutes May 20, 2020, Metro Waste Authority Board Meeting – Action for Approval
6. Resolution 06-20-01 - Consideration of April 2020, Financial Statements – Action to Receive and File
7. Resolution 06-20-02 – Consideration of May 2020, Monthly Expenditures – Action for Approval
8. Resolution 06-20-03 – Approval of Roll Off Truck Purchase for Metro Waste Authority - Action for Approval
9. Resolution 06-20-04 – Approval of Fleet Vehicle for Metro Waste Authority - Action for Approval

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### **END CONSENT AGENDA**

#### Regular Agenda Items for Approval – Item 10

10. Resolution 06-20-05 – Approval of P-61 Cold Storage Building 1 Retrofit Request for Proposal – Action Item
11. Director's Report
12. Chair's Report
13. General Board Discussion and Other Business
14. Closed Session Meeting as provided in Iowa Code 21.5.1.j. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a

session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

15. Correspondence

16. Adjournment

**July Executive/Finance Meeting:** July 1, 2020, MWA Central Office, 300 E. Locust Street, Ste 100, Des Moines, Iowa 50309, 12:00 pm.

**July Board Meeting:** July 15, 2020, MWA Central Office, 300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309, 5:45 pm.



300 E. Locust Street, Ste. 100  
Des Moines, Iowa 50309  
515-244-0021

## May 20, 2020 Unofficial Metro Waste Authority Board Meeting Minutes

### 1. Call to Order

The meeting was held at Metro Waste Authority's Central Office. Mark Holm, chair, called the May 20, 2020, Metro Waste Authority Board Meeting to order at 5:46 pm. A quorum was present. This meeting was primarily conducted electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions, and Governor Reynold's Proclamation of Disaster Emergency dated March 19, 2020.

### Roll Call – MWA Board Representatives/Alternates in Attendance

Mark Holm, Ankeny  
Wes Enos, Bondurant  
John Edwards, Clive  
Joe Gatto, Des Moines  
David Gisch, Grimes  
Tom Cope, Johnston  
Bill Roberts, Mitchellville  
Ed Kuhl, Norwalk  
Dean Cooper, Pleasant Hill  
Rob Sarchet, Polk City  
Tom Hockensmith, Polk County  
Gerald Lane, Runnells  
Ron Pogge, Urbandale  
Bret Hodne, West Des Moines  
Threase Harms, Windsor Heights

### 2. Approval of Regular Agenda

Moved by Clive, seconded by Polk County, to approve the May 20, 2020, board meeting agenda as presented. Motion carried unanimously by voice vote.

### 3. Public Forum

There were no requests to address the Board.

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### **CONSENT AGENDA**

*The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests that an item be removed for consideration:*

### 4. Approval of Consent Agenda – Items 4 through 11

Moved by Clive, seconded by Des Moines, to approve the Consent Agenda, items 4 through 11. Motion carried unanimously by voice vote.

### 5. Consideration of Minutes of April 15, 2020, Metro Waste Authority Board Meeting – Action for Approval

### 6. Resolution 05-20-01 – Consideration of March 2020, Financial Statements – Action to Receive and File



7. Resolution 05-20-02 – Consideration of April 2020, Monthly Expenditures – Action for Approval
8. Resolution 05-20-03 – Approval of Municipal Solid Waste Extension with Ankeny Sanitation, Inc. – Action for Approval
9. Resolution 05-20-04 – Approval of Municipal Solid Waste Extension with Waste Management – Action for Approval
10. Resolution 05-20-05 – Approval of Municipal Solid Waste Extension with Waste Connections – Action for Approval
11. Resolution 05-20-06 – Approval of Tire Collection Contract with Waste Connections – Action for Approval

## END CONSENT AGENDA

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### Regular Agenda Items for Approval - Items 12 through 15

12. Resolution 05-20-07 – Approval to Amend the Ankeny Sanitation, Inc. Municipal Solid Waste to Add the Cities of Clive, Grimes, Johnston, and Polk City to the Contract – Action Item

Moved by Clive, seconded by Bondurant, to approve Resolution 05-20-07. Motion carried unanimously by voice vote.

Leslie Irlbeck, deputy director, reported an amendment to the Ankeny Sanitation, Inc. Municipal Solid Waste Contract, which includes the addition of Clive, Grimes, Johnston, and Polk City to the contract. This is the first step in Metro Waste Authority's plan to bundle the collection of solid waste, recycling, and yard waste in the future.

13. Resolution 05-20-08 – Approval of Recommendation of Executive Director's FY 19/20 Performance Review and FY20/21 Salary Adjustment – Action Item  
Moved by Polk County, seconded by Des Moines, to approve Resolution 05-20-08. Motion carried unanimously by voice vote.

Mark Holm, chair, reported a review, using performance-based ratings, was conducted by the Board of Directors to evaluate performance of Executive Director Michael McCoy for FY19/20. Results overwhelmingly indicated that McCoy exceeded Board expectations, and a 4.5% salary increase for FY20/21 was recommended.

14. Resolution 05-20-09 – Approval of Amendment to Ground Lease and Operation Maintenance Agreement for Metropolitan Salt Storage Facility on Metro Waste Authority Property – Action Item

Moved by Clive, seconded by Des Moines, to approve Resolution 05-20-09. Motion carried unanimously by voice vote.

Michael McCoy, executive director, reported Des Moines Public Works (DMPW) is amending the agreement of the Metropolitan Salt Storage Facility on Metro Waste Authority (MWA) property. The original agreement states that if any party were to leave the site, they would have to restore it to its original state. This amendment allows DMPW to leave the building in place and transfer ownership back to MWA. MWA intends to use the building for storage and other programming.

15. Resolution 05-20-10 – Approval of P-60 Building Expansion Proposal at Metro Park East Landfill – Action Item  
 Moved by Clive, seconded by Bondurant, to approve Resolution 05-20-10. Motion carried unanimously by voice vote.

Judi Mendenhall, director of recycling & diversion, reported five bids were received for construction and expansion for the Metro Park East building 4 improvements and relocation of electrical panel. Accurate Commercial Construction is the recommended contractor with the lowest, most responsive total alternate bid of \$528,464.00. The bid is over budget by \$19,494.00; however, funds are available in the Capital Expense budget.

16. Director's Report  
 Michael McCoy, executive director, reported the preliminary construction budget for the material recovery facility will be finalized this week.

Leslie Irlbeck, deputy director, reported over 1,000 people attended the Metro Park East Landfill self-guided driving tour on Saturday, May 16<sup>th</sup>.

The June executive finance meeting will be held on June 3, 2020, at Central Office (300 E. Locust St. Ste. 100, Des Moines, Iowa) at 12:00 pm.

The June board meeting will be held on June 17, 2020, at Central Office (300 E. Locust Street, Ste. 100, Des Moines, Iowa) at 5:45 pm.

17. Chair's Report  
 No Report.

18. General Board Discussion and Other Business  
 Polk County shared appreciation for MWA's work with Polk County throughout the financing process of the material recovery facility.

West Des Moines shared appreciation for MWA providing the grounds to house the salt storage building for many metro communities.

19. Adjournment  
 Meeting adjourned at 6:12 pm.

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Michael McCoy, Executive Director

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Mark E. Holm, Chair

**METRO WASTE AUTHORITY**  
**BILLS PAID IN May 2020**

Vendor	Amount	Services Provided
A TECH	80.00	Security
ABC PEST	48.15	Pest control
ABC WIRE	700.00	Small tools/supplies
ACCESS SYSTEMS	300.06	Office printing
AIR FILTER SALES	192.12	Building services
AIR MACH	1,266.00	Site maintenance
A-LINE IRON	13,212.00	White goods
AMERICAN SECURITY	499.84	Security
ANKENY AUTO ELECTRIC	405.00	Parts/labor
ANKENY SANITATION	50,361.72	Waste/drop off/contract expense
APPLIED INDUSTRIAL	173.33	Parts
ARKADIN	789.09	Phone
ARSENAULT	3,279.00	Computer supplies/maintenance
ASPEN WASTE	3,801.44	Curbside/drop off/waste collection
ATLANTIC BOTTLING	47.10	Office supplies
AUREON	16,951.27	Phone
BENJAMIN MORETZ	237.80	Clothing reimbursement
BOMGAARS	201.01	Parts/small tools/supplies
BOOT BARN	148.85	Health/safety
BRETT GODWIN	12.76	Convention/education fees
BRICK GENTRY	14,627.00	Legal fees
CAMP TOWNSHIP FIRE DEPT	2,932.93	Host fees
CAPITAL CITY EQUIPMENT	11.10	Equipment/parts/labor
CAPITAL SANITARY SUPPLY	375.99	Office supplies
CENTRAL UNITED	274.49	Life insurance
CHAMPLIN TIRE RECYCLING	6,700.20	Tire processing
CHRISTENSEN DEVELOPMENT	10,000.00	Consulting fees
CITY GARDENS	6,783.75	Site maintenance
CITY OF BONDURANT	105.22	Utilities
CITY OF DES MOINES	50.00	False alarm fee
CITY OF DES MOINES	55,059.22	Lease/leachate hauling
CITY OF GRIMES	13,252.26	Utilities
CITY OF PERRY	5,409.06	Leachate processing
CLEAN HARBORS ENVIRONMENTAL SERVICE	9,712.62	Contract disposal
CONFERENCE TECHNOLOGIES	1,472.22	CO board room
CONSTRUCTION & AGGREGATE PRODUCTS	826.48	Leachate collection
CONTROLLED ACCESS	682.65	Site maintenance
COPY SYSTEMS	31.70	Office machine repairs
CP MANUFACTURING	150,000.00	Equipment
CPI	1,000.00	New phone system
CRYSTAL CLEAR	38.75	Office supplies
CSG FORTE	155.00	Computer supplies/maintenance
DATASHIELD CORP	350.46	Recycling expense
DES MOINES MOBILE WASH	1,785.00	Preventive maintenance

DES MOINES REGISTER	350.88	Advertising
DES MOINES SOLID WASTE	184,239.65	Yard waste collection
DES MOINES WATER WORKS	459.49	Utilities
DIAM PEST	534.00	Pest control
DULTMEIER SALES	74.24	Leachate well maintenance
ELLIOTT EQUIPMENT	226.28	Front loader truck
EMSL	506.00	Asbestos testing
ETC GRAPHICS	2,021.00	Signage
EXPRESS LAUNDRY	187.50	Floor mats
FASTENAL	449.96	Health/safety
FERRELLGAS	279.61	Utilities/equipment fuel
FINISHING TOUCHEZ	113.75	Site maintenance
FLUID COMPONENTS	2,286.60	Parts
FLYNN WRIGHT	22,273.09	Public information/promotion
FORMATION GROUP	7,742.50	Consultation/professional fees
GRAINGER	385.64	Parts/small tools/supplies
HARLAND ACE HARDWARE	26.95	Small tools/supplies
HARRISON COUNTY LANDFILL COMMISSION	306.72	Health/safety
HARRISON TRUCK	189.11	Preventive maintenance
HDR	18,492.01	Engineering services
HEALTHCARE MARKETING MAKEOVERS	350.00	Public information/promotion
HEARTLAND CO-OP	13,646.55	Equipment fuel
HEAVY HIGHWAY FRINGE BENEFIT	660.00	Medical insurance
HERRCO	400.00	Wind latches
HIEMSTRA TRUCKING	27,450.00	Leachate processing
HILLTOP TIRE	880.28	Equipment maintenance
HIRE QUALITY SOLUTIONS	1,547.70	Temporary labor
HOLM'S	1,261.92	Parts/labor
HOME DEPOT	331.53	Office supplies
HOUSBY HEAVY EQUIPMENT	3,265.59	Parts/labor/preventive maintenance
HOUSBY MACK	13,336.00	Parts/labor/preventive maintenance
IOWA DES MOINES SUPPLY	159.20	Janitorial supplies
IOWA FIRE EQUIPMENT	905.00	Parts/labor/preventive maintenance
IOWA LABORERS' DISTRICT COUNCIL	29,688.08	Parts/labor/preventive maintenance
IOWA LABORERS' EDUCATION	511.99	Parts/labor/preventive maintenance
IOWA METHODIST	159.00	DOTpx/workers' comp
IOWA PHYSICIANS	86.00	DOTpx/workers' comp
IOWA PUMP	3,704.06	Leachate collection
IPERS	40,331.02	Employer's share of IPERS
J A KING	29,400.00	Site maintenance/parts
JACQUELINE WILL	155.77	Mileage/expenses
JANET BISHOP	64.00	Health/safety
JD WELDING	2,973.02	Parts/labor
JETCO	390.00	Leachate maintenance/collection
JIM HAWK TRUCK	255.71	Equipment/parts/labor
JOHNSTONE SUPPLY	480.15	Site maintenance
KABEL BUSINESS SERVICES	5,094.71	Employee benefit expense
KABEL BUSINESS SERVICES	67.10	Service fees
KAL	1,847.27	Yard waste collection

KEY COOPERATIVE	7,610.64	Equipment fuel
KEYSTONE	13,165.70	Building services
KOCH BROTHERS	1,504.54	Office supplies
KYLE FISCHER	105.93	Dremel tool reimbursement
LARRY'S WINDOW	227.50	Building services
LINK HYDRAULIC	1,637.50	Parts
LUBE-TECH	4,898.76	Equipment fuel
MACQUEEN	606.76	Parts
MANAGEMENT PROFESSIONALS	3,528.78	Property management fee/site maintenance
MARSDEN	764.26	Janitorial services
MCMASTER-CARR	226.41	Leachate maintenance/collection
MENARDS	180.61	Supplies
MHC KENWORTH	11,642.33	Parts/labor/preventive maintenance
MID COUNTRY MACHINERY	136,843.00	Water truck
MIDAMERICA RECYCLING	62,963.64	Curbside processing expense
MIDAMERICAN ENERGY	14,081.90	Utilities
MIDLAND POWER COOPERATIVE	1,040.58	Utilities
MIDWEST FIRE EXTINGUISHER	87.30	Health/safety
MIDWEST OFFICE TECHNOLOGY	357.00	Office printing
MIDWEST WHEEL COMPANIES	346.06	Preventive maintenance
MMC CONTRACTORS	7,483.27	Bldg repairs/site maintenance
MOTOR PARTS	152.37	Parts/small tools/supplies
MURPHY TRACTOR	3,040.68	Preventive maintenance
NATIONAL ELEVATOR INSPECTION	75.00	Elevator inspection
NATIONWIDE OFFICE CLEANERS	810.40	Janitorial services
ODORGON	813.95	Parts
O'HALLORAN	1,814.81	Parts/labor/preventive maintenance
ORBIS	4,335.00	Curbside cart expense/repair
O'REILLY	871.42	Parts/small tools/supplies
OTIS	105.00	Elevator inspection
PABCO	55,952.20	Yard waste bags
PARTSMASTER	447.74	Shop tools/supplies
PER MAR	137.50	Security
PETERBILT	3,675.85	Parts/labor/preventive maintenance
PETERSON CONTRACTORS	8,289.00	Contracted fly ash hauler
POMP'S TIRE	8,861.12	Tire/track repairs
PORTER DO-IT BEST	503.60	Supplies
POWERSOURCE TRANSPORTATION	1,600.00	Equipment rent
PRAXAIR	171.62	Welding supplies
PREMIER ELECTRIC	100.00	Building services
PREMIER OFFICE	133.68	Office printing
PROSPERITY JANITORIAL	2,501.67	Janitorial services
PURCELL PRINTING	130.00	Printing
QED ENVIRONMENTAL SYSTEMS	1,479.74	Leachate maintenance/collection
QUICK FUEL	1,020.17	Equipment fuel
QUICK OIL	33,377.84	Equipment fuel
REG CO	50.00	Refund
REHRIG	167,594.40	Curbside cart expense/repair
RELIANCE STANDARD	3,084.31	Insurance premium



RSM US	2,283.44	Computer supplies/maintenance/fees
RSM US LLP	18,986.80	Consulting/professional service/dues
SAFETY-KLEEN	328.44	Supplies
SCHAEFER HAULING	920.00	Equipment rent
SCHIMBERG	650.70	Parts
SCHRODER TRANSPORTATION	1,194.30	Equipment maintenance
SCOTT NIKKEL TRUCKING	536.09	Site maintenance
SCS FIELD SERVICES	404.00	Engineering services
SENECA TANK	46,851.05	Parts
SINK PAPER	7,183.22	Yard bag storage/distribution
SOCIAL SECURITY ADMINISTRATION	31,375.12	Employer's share of FICA
SOUTHEAST POLK COMM SCHOOL	5,865.86	Host fees
SPINUTECH	145.00	Website/social media
STENSLAND SOD	322.50	Site maintenance
STEW HANSEN	1,370.04	Vehicle/maintenance
STRAUSS SECURITY SOLUTIONS	64.42	Security
SUSAN NIELSEN	11.50	Mileage/expenses
SYN-TECH	182.25	Equipment fuel
TESTAMERICA	3,637.70	Environmental monitoring
THORPE WATER DEVELOPMENT	4,092.80	Site maintenance
TIFCO	1,199.96	Parts/small tools/supplies
TOMPKINS	27.62	Parts
TOTALFUNDS	500.00	Postage
TREASURER STATE OF IOWA	30,323.12	Sales tax
TRUENORTH	2,500.00	Dues/subscription/fee
UPS	201.36	Mailing expense
URBANDALE PUBLIC WORKS	54,114.98	Yard waste collection
US BANK LOAN PAYMENT	62,242.64	MNTS loan payment
VAN WALL	1,293.60	Parts/labor/preventive maintenance
VANTAGEPOINT TRANSFER AGENTS	9,079.24	Employer's share deferred compensation
VERIZON WIRELESS	778.98	Computer supplies/maintenance
VERMEER	278.34	Parts
WASTE CONNECTIONS	131,439.49	Waste collection/tire process
WASTE MANAGEMENT	610,634.74	Curbside/drop off/waste collection
WASTE SOLUTIONS	640.00	Building services
WASTEQUIP	37,709.17	Curbside cart expense/repair
WELLS FARGO	8.54	Building services
WEST BANK	5,239.37	Credit card payment for misc office and travel expenses
WEST BANK	206.84	Fees
WEX	1,221.50	Fuel
WIGES OUTDOOR	195.00	Site maintenance
XENIA	65.20	Utilities
ZIEGLER	22,055.71	Part/labor/preventive maintenance/subscription
ZONAR	1,019.85	Dues/subscription/fee
Grand Total	2,464,701.29	

The MWA Executive Director and the Director of Finance certify that the above MWA bills paid are properly due and have been made in accordance with the operating and expenditure processes established by MWA.

A handwritten signature in black ink, appearing to read 'Michael McCoy', with a long horizontal flourish extending to the right.

Michael McCoy, Executive Director

A handwritten signature in black ink, appearing to read 'Joel Etienne', with a long horizontal flourish extending to the right.

Joel Etienne, Finance Administrator

## Metro Waste Authority Board

### Monthly Board Meeting

June 17, 2020

### CONSENT AGENDA ITEM 8

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**ITEM:**

Approval of Roll Off Truck Purchase for Metro Waste Authority.

**SUMMARY:**

Primary use of this truck is intended for the recycling program, which includes collection of commodities such as cardboard, metal, and wood.

Four bids were received from three vendors for a Roll Off Truck in March of 2020. The proposals were evaluated by MWA staff.

**DISCUSSION POINTS:**

The following vendors submitted bids:

<u>Name</u>	<u>Manufacturer</u>
Harrison Truck Centers	Freightliner
MHC	Kenworth
Harrison Truck Centers	Western Star
Elliott Equipment Co.	Freightliner

Staff used a scoring system that included the following criteria:

- Conformity to Bid Specifications
- Machine Job Performance
- Warranty Provided
- Bid Price
- Parts and Service Provided
- Previous Experience with Bidder
- Machine Delivery

Harrison Truck Centers (Freightliner) received the highest score. Although Elliott Equipment Co. provided lowest bid, the equipment did not meet the required specifications for the engine or transmission.

**STAFF RECOMMENDATION:**

Staff recommends approval of the proposal from Harrison Truck Centers-Freightliner to be awarded the contract for the Roll Off Truck.

**BUDGET REQUIREMENTS:**

The proposed pricing, including the extended warranty of \$183,963, is under the budgeted amount of \$188,785.

**ATTACHMENTS:**

Attachment A – Cost comparison  
Attachment B – Bid evaluation  
Attachment C – Freightliner Quote

**CONTACTS:**

Judi Mendenhall, Director of Recycling and Diversion, 515.333.4430



**Attachment A**  
**Bid Evaluation**

	Conformity To Bid Specifications	Machine Job Performance	Warranty Provided	Lowest Bid Price	Parts & Service Provided	Previous Experience with Bidder	Machine Delivery	TOTAL	AVERAGE
Maximum Points	60	60	10	30	10	10	30	210	
Harrison Trk Ctr. 114SD									
AC	54	54	8	27	10	10	28	191	<b>187</b>
DS	50	50	8	25	8	10	20	171	
JM	55	57	10	28	10	10	28	198	
MHC Kenworth									
AC	48	51	8	24	9	10	29	179	<b>177</b>
DS	50	45	9	20	8	10	25	167	
JM	50	50	9	27	10	10	29	185	
Harrison Trk Ctr WS 4700									
AC	54	49	8	25	9	10	28	183	<b>177</b>
DS	50	50	8	20	8	10	20	166	
JM	55	50	10	20	8	10	28	181	
Elliott -Freightliner									
AC	24	39	8	28	7	7	30	143	<b>131</b>
DS	30	30	7	20	8	6	20	121	
JM	25	25	8	30	5	5	30	128	

Attachment B  
**Cost Comparison**

Vendor	Truck Price	With Extended Warranty
Elliott-Freightliner	\$154,655	\$168,692
Harrison Truck Sales-Freightliner	\$171,082	\$183,357
MHC-Kenworth	\$186,095	\$193,200
Harrison Truck Sales-Western Star	\$182,133	\$195,014

## METRO WASTE AUTHORITY ROLL OFF TRUCK SPECIFICATIONS

### PART I - GENERAL

1. **INTENT**

It is the intention of these specifications to cover the furnishing and delivery to the purchaser one (1) Roll off truck meeting the requirements set forth hereinafter. It shall be of such design and construction as to meet the general and special requirements. Any parts or units not specifically mentioned which are necessary to form a complete working unit shall be furnished by the successful supplier.

2. **USE**

The Roll off truck will be operated by Metro Waste Authority (MWA) servicing containers located within the MWA service area. The truck will be operating on interstate and state and local highways.

### PART II - DETAILED TECHNICAL PROVISIONS

1. **GENERAL DESCRIPTION**

The unit shall be a new, current year manufacture, roll off hoist, and chassis. Each shall be the manufacturer's latest design and production, complete, installed, serviced, ready for work, and include all standard equipment. The complete unit must meet Federal and State of Iowa air quality, and OSHA safety regulations.

2. **HOIST SIZE**

- a. Equipped per following specifications, hoist shall be compatible with Galbreath OR (over the rail) 60,000-75,000 lb. winch cable system or equivalent.
- b. Lift capacity shall be 60,000 lbs (min.), including the container.
- c. Hoist shall be compatible with containers used with in MWA service area and at Metro Park East Landfill.

3. **HOIST FRAME**

- a. Accommodates 19' to 24' bodies or containers
- b. Cab to trunion requirement is 176" to 194" with 194" being the optimum CT.
- c. Clear frame requirement is 241".
- d. Hoist up alarm
- e. DOT locking strap system

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

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**4. HOIST HYDRAULICS**

- a. Hydraulic pump shall be of sufficient design as hoist manufacturers recommend. If optional, shall be provided with the largest capacity and rated performance available for the hoist.
- b. Shall have thirty (30) gallon (min.) hydraulic tank with replaceable filter and fill the screen.
- c. Hydraulic lines shall be properly secured and covered to provide maximum protection.
- d. Unit shall have double-acting independent-working cylinders with individual sheaves and heavy-duty double-acting lift cylinders.
- e. Dual controls shall be located inside and outside of the unit. Inside controls shall be air operated.
- f. Unit shall have a pressure gauge mounted at the control valve.

**5. CAB**

- a. Shall be standard (or offset) conventional with tilt front engine access and shall be isolation mounted and sound insulated with lockable cab doors. Shall include all standard items.
- b. Standard trim insulating cab interior package, to include a headliner and armrests on doors.
- c. The cab shall be of all-weather construction with heater, air conditioner, defroster, and dome light.
- d. Driver seat shall be air-suspended High back Bostrom Talladega 915 all-vinyl and an all-vinyl passenger seat with three-point seat belts or equivalent.
- e. Floor mats shall cover entire floor in rubber or vinyl.  
Safety tinted windshield, side, and rear windows; rear view mirror, windshield wipers with washer (intermittent feature) Aero mirror, body colored, RH & LH Heated and motor w/integrated convex mirror.
- f. AM/FM radio with roof-mounted antenna.
- g. Provide for and install additional 12-volt two-way radio and antenna supplied by MWA.

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

**6. CHASSIS**

- a. Chassis shall be a conventional tandem truck with 64,000# GVWR (min.).
- b. Frame rails shall be 11.81" x 4.13" x .437" 110,000 psi steel drop section, combined rating w/inside channel reinforcement Section Modulus 29.42 cu in/RBM 4,260,000 in lbs per rail.
- c. Shall include ¼" steel channel, inside, frame reinforcement.
- d. Wheelbase and platform length shall be as required to fit the hoist as specified.
- e. Heavy-duty painted steel channel front bumper with the heavy-duty towing package.
- f. Front tow hooks attached to the frame.

**7. ENGINE**

- a. Shall be diesel powered 450 peak horsepower (minimum) and 1650 ft-lb peak torque.
- b. The engine shall be equipped with light and audible tone safety warning devices for high temperature, low coolant level, and low oil pressure.
- c. Cold weather starting device shall be mounted on the unit for aid in starting during cold weather. The engine shall be equipped with an electric integral engine coolant heater for 110 A.C. and a fuel filter heater or fuel system heater.
- d. The engine shall be equipped with an air cleaner with pre-cleaner and an hour service meter.
- e. Single vertical exhaust cab mounted w/turned end & heat shield.
- f. Equipped with an oil change system, quick service. Equipped with pressurized oil sample port to allow live oil sampling. (Compatible with Caterpillar part #8C3446, #8C3447, or #8C3451).
- g. Heavy duty rock guard skid plate made out of 3/8" steel to protect the oil pan

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

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**8. TRANSMISSION**

- a. The transmission shall be automatic transmission. Allowable model include Allison 4700 RDS.
- b. Shall include a deep reduction first and a two-speed reverse.
- c. Transmission and PTO protected by 3/8" plate steel "belly pans".

**9. STEERING**

- a. Shall have integral power steering with the adjustable steering column.
- b. Unit shall be set up with the shortest turning radius available. Turning radius will be considered when evaluating this bid. Please supply turning radius information.

**10. AXLES**

- a. 20,000# (minimum) front axle with heavy-duty multi-leaf suspension.
- b. 46,000# (minimum) rear axles with the heavy-duty airbag suspension system.
- c. Power divider with lockout with warning light or buzzer including in-cab manual air valve.
- d. Shall have an interaxle lock with **locking differential** on both axles.
- e. Axle gear ratio to be determined based on transmission manufacturer recommendations. (70 mph)

**11. BRAKES**

- a. Disc brakes
- b. Heavy-duty dual air brake system.
- c. All components to be Bendix where possible.
- d. Heated AD-IS air dryer.
- e. Four air-tank reservoirs.
- f. Shall include all standard items and any optional upgrade features.
- g. Automatic slack adjusters.

**12. TIRES**

- a. Front tires shall be 315/80R22.5 tubeless radials.
- b. Rear tires shall be 11R22.5 tubeless radials.
- c. Tread pattern shall be suitable for highway conditions.
- d. Tires shall be 16 ply (min.).

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

**13. COOLING SYSTEM**

- a. The radiator shall be a pressurized liquid cooling system with a minimum of 1400 square inch core with a maximum of 16 fins per inch.
- b. Radiator shall be filled with manufacturer's approved extended life anti-freeze solution that provides protection to at least -30 degrees Fahrenheit.
- c. Heavy duty air flow 2-speed is acceptable.
- d. Fan shall include available options to turn on during stationary and PTO operation.

**14. HYDRAULIC SYSTEM**

- a. Hydraulic pump shall have sufficient pump capacity and provide oil cooling to allow the truck to be normally operated in an ambient temperature of 120 degrees Fahrenheit.
- b. The unit shall be equipped with a sight gauge for checking the hydraulic fluid level.

**15. ELECTRICAL**

- a. The complete electrical system shall be twelve (12) volt with a one-hundred (100)-amp (min.) alternator and heavy duty batteries.
- b. Overload protection shall be by circuit breakers.
- c. Equipped with an emergency-start receptacle assembly (Caterpillar part #8S2633). Mounted near battery.
- d. Electrical connections shall be waterproof (sprayed with Glyptol, or equal).

**16. INSTRUMENTATION**

- a. Unit shall be equipped with ALL standard and ALL optional gauges and warning devices; including at least: engine coolant temperature; engine oil pressure, fuel, electric voltage, air pressure, and electric hour meter.
- b. Unit shall be equipped with air-cleaner service indicator.

**17. TARPING SYSTEM**

- a. Tarping system shall be an O'Brian Tarper System or equivalent. A system most compatible to truck and roll off containers.
- b. Operable from outside of cab of truck.

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

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**18. PAINING**

- a. All portions of the Roll off truck that would normally be painted shall be painted in accordance with good commercial practice. The cab shall be painted white.
- b. Paint samples shall be provided by the vendor prior to painting.

**19. FIRE EXTINGUISHER SYSTEM**

- a. The unit shall be provided with a twenty (20) pound dry chemical type fire extinguisher mounted in close proximity to the cab.
- b. The system shall be capable of being serviced locally.

**20. OPERATING LIGHTS**

- a. The unit shall have LED headlights and at least two (2) rear LED lights mounted on top of the cab.
- b. Lights shall be an adequate size for night operation and provided with adequate protection against physical damage.
- c. Additional lights/signals as required by DOT.
- d. ALL lights shall be LED wherever available.

**21. PERIODIC MAINTENANCE CHART**

Unit shall have permanently affixed charts/diagrams that describe the machine periodic maintenance locations and requirements.

**22. ADDITIONAL MACHINE REQUIREMENTS**

Unit shall be equipped with all standard equipment and shall include: backup alarm, warning horns, and environmental fluid drains.

Shall have mud flap hangers w/mud flaps for the rear axle.

**23. BID SUBMITTAL**

Submit the proposal on the furnished bid forms.

Bids will be received at the Metro Household Hazardous Waste Office of MWA up to, but no later than Thursday, March 12, 2020 in accordance with the specifications attached and the other terms and conditions set forth herein at the below address or by e-mail.

**Metro Waste Authority  
Attn: Judi Mendenhall-Director of Recycling and  
Diversion  
1105 Prairie Dr. SW  
Bondurant, IA 50035  
jme@mwatoday.com**



# METRO WASTE AUTHORITY ROLL OFF TRUCK SPECIFICATIONS

Gentlemen:

In response the request for bid, I/we hereby propose to sell one (1) Roll off truck to be delivered to Metro Northwest Transfer Station. The Roll off truck will meet or exceed specifications labeled "Roll off truck Specifications" in the attached literature, as follows:

## OUTRIGHT PURCHASE PRICE PROPOSAL

Item 1.	ONE <u>FREIGHTLINER 114SD</u> <u>\$ 114,240</u> (Chassis Manufacturer's Model Name) Complete and Delivered
Item 2.	ONE <u>GALBREATH U5-0R-194</u> <u>\$ 56,236</u> (Hoist Manufacturer's Model Name) Complete and Installed
Item 3.	<b>Total Price</b> (Item 1 PLUS Item 2)..... <u>\$ 170,476</u>
Item 4.	Standard Warranty ..... <u>\$ 0</u>
Item 5.	Delivery/ Training ..... <u>\$ 0</u>
Item 6.	<b>Total Cost</b> (Items 3 + 4 + 5) ..... <u>\$ 170,476</u>

# METRO WASTE AUTHORITY ROLL OFF TRUCK SPECIFICATIONS

Item 7. Extended Coverage Contract.....\$ 12,881

TERMS: 84 Months and/or 150,000 ~~Hours~~ - MILES

\*TRANSMISSION AND TOWING COVERAGE 5 YEAR / UNLIMITED MILES

Item 8. **Total Cost** (Item 6 + Item 7) .....\$ 183,357

Item 9. The date of delivery of the Roll off truck shall be mutually agreed upon after the successful bidder is notified.

Estimated delivery time upon notice to proceed (in days)

120 - 180 Days

\*PENDING DATE OF ORDER APPROVAL\*

Item 10. Turning radius 46' (+/- 1.5')

Item 11. Any exceptions to the specifications labeled "Roll off truck Specifications" are noted on Addendum A (Attach separate sheets as needed).

Item 12. Manufacturers specification sheets and other pertinent information shall be attached.

Item 13. The standard warranty and/or extended coverage contract, are as shown in the warranties and/or by separate letter(s) attached.

Item 14. The above prices **DO NOT** include Federal, State or local sales taxes.

Item 15. This proposal shall remain valid for sixty (60) days.

**METRO WASTE AUTHORITY  
ROLL OFF TRUCK SPECIFICATIONS**

515.967.3500

Bidder's Phone Number

HARRISON TRUCK CENTERS

Bidder's Name

3601 ADVENTURELAND DR.

ALTOONA, IA 50009

Bidder's Address

By: JORDAN G. MILLER

(Authorized Representative)

TRUCK SALES

(Title)

03.10.2020

Date

**METRO WASTE AUTHORITY  
ADDENDUM "A"  
EXCEPTIONS TO SPECIFICATION**

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SPECIFICATION	NO EXCEPTIONS	EXCEPTIONS
GENERAL DESCRIPTION		
HOIST SIZE		
HOIST FRAME		
HOIST HYDRAULICS		
CHASSIS		BRIGHT FINISHED MIRRORS in lieu of BODY COLOR MIRRORS
ENGINE		
TRANSMISSION		
STEERING		
AXLES		
BRAKES		
TIRES		

**METRO WASTE AUTHORITY  
ADDENDUM "A"  
EXCEPTIONS TO SPECIFICATION**

COOLING SYSTEM		
HYDRAULIC SYSTEM		
ELECTRICAL		JUMP START POST NEXT TO STARTER
INSTRUMENTATION		
TARPING SYSTEM		
PAINTING		
FIRE EXTINGUISHER SYSTEM		
OPERATING LIGHTS		HALOGEN HEADLIGHTS in lieu of LED HEADLIGHTS
OTHER		

Attach additional sheets as necessary.

**Metro Waste Authority Board**  
**Monthly Board Meeting**  
**June 17, 2020**

**CONSENT AGENDA ITEM 9**

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**ITEM:**

Approval of 2020 Chevrolet Traverse Purchase from Karl Chevrolet for Metro Waste Authority.

**SUMMARY:**

The 2020 Chevrolet Traverse will replace the 2014 Jeep Cherokee and will be located at Central Office. Karl Chevrolet is the recommended vendor with State of Iowa pricing in the amount of \$32,439.40. A copy of the vehicle quote is included in the packet.

**STAFF RECOMMENDATION:**

Staff recommends approval of Traverse purchase from Karl Chevrolet for Metro Waste Authority.

**BUDGET REQUIREMENTS:**

The vehicle is a budgeted item in the FY 19/20 budget. The state bid price of \$32,439.40 is below the budgeted amount of \$37,703.00. The funds are available in the Capital Equipment Fund.

**ATTACHMENTS:**

Karl Chevrolet Quote

**CONTACT:**

Brian Krueger, Interim Disposal Operations Manager, 515.333.4447



## Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

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Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather



KARL Chevrolet is proud to be your #1 Government Chevrolet Vehicle Dealer in Iowa for several years in a row. We are the only Chevrolet Dealer in Iowa to provide you a full time staff dedicated solely to government entities and their needs. We can assist you with all of your vehicle needs to include "turn-key" solutions and custom upfitting, saving you time and money with our own Karl Emergency Vehicles. Thank you for the opportunity to earn your business.



## Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

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Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

### Quote Worksheet

	MSRP
Base Price	\$41,100.00
Dest Charge	\$1,195.00
Total Options	\$40.00
<b>Subtotal</b>	<b>\$42,335.00</b>
Govt and Karl Discount	(\$7,035.00)
<b>Subtotal Pre-Tax Adjustments</b>	<b>(\$7,035.00)</b>
Less Customer Discount	(\$2,860.60)
<b>Subtotal Discount</b>	<b>(\$2,860.60)</b>
Trade-In	\$0.00
<b>Excluded from Sales Tax</b>	<b>Subtotal Trade-In</b>
	<b>\$0.00</b>
	<b>Taxable Price</b>
	<b>\$32,439.40</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
<b>Subtotal Post-Tax Adjustments</b>	<b>\$0.00</b>
<b>Total Sales Price</b>	<b>\$32,439.40</b>

#### Comments:

Government Agencies are allowed 20 days from date of delivery for balance to be paid in full. There will be a \$5.00 per calendar day after 20 days assessed to the account until payment received in full by Karl Chevrolet. By signing below you accept these terms as well as the quote in general.

Dealer Signature / Date

Customer Signature / Date



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Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

Window Sticker

SUMMARY

[Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT LeatherMSRP:\$41,100.00

Interior:Jet Black, Leather-appointed seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 3.6L V6, SIDI, VVT

Transmission, 9-speed automatic

OPTIONS

CODE	MODEL	MSRP
1NW56	[Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather	\$41,100.00
OPTIONS		
3LT	LT Leather Preferred Equipment Group	\$0.00
ABE	Seating, 7-passenger (2-2-3 seating configuration)	\$0.00
AR9	Seats, front bucket	\$0.00
FE9	Emissions, Federal requirements	\$0.00
GAZ	Summit White	\$0.00
H0Y	Jet Black, Leather-appointed seat trim	\$0.00
IOS	Audio system, Chevrolet Infotainment 3 Plus system	\$0.00
LFY	Engine, 3.6L V6, SIDI, VVT	\$0.00
M3V	Transmission, 9-speed automatic	\$0.00
PXJ	Wheels, 18" (45.7 cm) Bright Silver painted aluminum	\$0.00
QO5	Tires, P255/65R18 all-season blackwall	\$0.00
VK3	License plate front mounting package	\$40.00

<b>SUBTOTAL</b>	<b>\$41,140.00</b>
Adjustments Total	\$0.00
Destination Charge	\$1,195.00
<b>TOTAL PRICE</b>	<b>\$42,335.00</b>

FUEL ECONOMY

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## Karl Chevrolet

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Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

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Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather (  Complete )

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Est City:17 MPG

Est Highway:25 MPG

Est Highway Cruising Range:542.50 mi



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Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather (✔ Complete)

Standard Equipment

Package

Convenience and Driver Confidence Package includes (IOS) Chevrolet Infotainment 3 Plus system with 8" diagonal HD color touchscreen, (UDD) multi-color Driver Information Center display, (KA1) heated front seats, (UG1) Universal Home Remote, (BTV) Remote Start, (TB5) rear power liftgate, (UKC) Lane Change Alert with Side Blind Zone Alert, (UFG) Rear Cross Traffic Alert and (UD7) Rear Park Assist ((IOS) Chevrolet Infotainment 3 Plus system with 8" diagonal HD color touchscreen replaced with (IOT) Chevrolet Infotainment 3 Premium system with connected Navigation and 8" diagonal HD color touchscreen when (CXH) LT Premium Package is ordered.)

Base 3LT Leather Package (Not available with (CXH) LT Premium Package.)

Mechanical

- Engine, 3.6L V6, SIDI, VVT (310 hp [232.0 kW] @ 6800 rpm, 266 lb-ft of torque [361 N-m] @ 2800 rpm) (STD)
- Transmission, 9-speed automatic (STD)
- E10 Fuel capable
- Engine control, stop-start system
- Traction Mode Select
- Axle, 3.49 final drive ratio
- Chassis, All-Wheel Drive System (Included and only available with AWD models.)
- Battery, heavy-duty 600 cold-cranking amps
- Alternator, 170 amps
- GVWR, 6160 lbs. (2800 kg)
- Suspension, Ride and Handling
- Steering, power
- Brakes, 4-wheel antilock, 4-wheel disc, 17" front and rear
- Electric Parking Brake
- Capless fuel fill
- Tool kit, road emergency

Exterior

- Wheels, 18" (45.7 cm) Bright Silver painted aluminum (STD)
- Tires, P255/65R18 all-season blackwall (STD)
- Wheel, spare, 18" (45.7 cm) steel
- Tire, compact spare, T135/70R18, blackwall
- Roof rails, Black

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## Karl Chevrolet

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Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather (✔ Complete)

### Exterior

Fascia, front body-color

Moldings, Black bodyside

Moldings, rocker, Black

Headlamps, high intensity discharge

Headlamps, automatic on/off

Fog lamps, front

Taillamps, LED

Mirror caps, body-color

Mirrors, outside heated power-adjustable manual-folding, body-color, with turn signal indicators

Glass, deep-tinted

Wipers, front intermittent with washers

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear power

### Entertainment

Audio system, Chevrolet Infotainment 3 Plus system 8" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, Apple CarPlay and Android Auto capable, voice recognition, in-vehicle apps, cloud connected personalization for select infotainment and vehicle settings. Subscription required for enhanced and connected services after trial period (STD)

SiriusXM Radio

SiriusXM with 360L Equipped with SiriusXM with 360L. Enjoy a trial subscription of the All Access package for the full 360L experience, with a greater variety of SiriusXM content, a more personalized experience and easier navigation. With the All Access package, you can also enjoy your favorites everywhere you go, with the SiriusXM app, online and at home on compatible connected devices. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at [www.siriusxm.com](http://www.siriusxm.com) for complete terms and how to cancel. All fees, content, features, and availability are subject to change. GM connected vehicle services vary by vehicle model and require active service plan, working electrical system, cell reception and GPS signal. See [onstar.com](http://onstar.com) for details and limitations.)

4G LTE Wi-Fi Hotspot capable (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

Active Noise Cancellation

### Interior

Seats, front bucket (STD)



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## Karl Chevrolet

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d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

### Interior

Seating, 7-passenger (2-2-3 seating configuration) (STD)
Seat trim, leather-appointed
Seat adjuster, driver 8-way power
Seat adjuster, front passenger 6-way power
Seat adjuster, power driver lumbar control
Seat adjuster, power passenger lumbar control
Seats, heated driver and front passenger
Seats, third row 60/40 split-bench, manual-folding
Head restraints, front, 2-way adjustable
Head restraints, second and third row outboard, 2-way manual-folding
Console, front center with 2 cup holders, covered storage bin with storage and removable tray
Floor covering, color-keyed carpeting
Floor mats, color-keyed all rows
Steering wheel, leather-wrapped, 3-spoke
Steering column, tilt
Steering wheel controls, mounted controls for audio, phone and cruise
Display, 4.2" driver instrument information, enhanced, multi-color
Compass display, digital
Windows, power with driver Express Up/Down and front passenger Express-Down
Door locks, power programmable with lockout protection
Keyless Open includes extended range Remote Keyless Entry with lock/unlock feature
Remote Start
Universal Home Remote includes garage door opener, programmable
Cruise control, electronic with set and resume speed
Remote panic alarm
Theft-deterrent system, electrical, unauthorized entry
USB ports
Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants
Sensor, humidity and windshield temperature



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## Karl Chevrolet

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Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

### Interior

Defogger, rear-window electric

Heater ducts, 2nd row

Cup holders, 10 total

Umbrella holders, driver and front passenger doors

Mirror, inside rearview manual day/night

Visors, driver and passenger illuminated vanity mirrors, covered

Lighting, interior with theater dimming, cargo compartment, reading lights for front seats, second row reading lamps integrated into dome light, door-and tailgate-activated switches and illuminated entry and exit feature

Cargo storage, tray under rear floor

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

### Safety-Mechanical

StabiliTrak, stability control system with traction control

### Safety-Exterior

Daytime Running Lamps, LED

### Safety-Interior

Airbags, dual-stage frontal and side-impact for driver and front passenger, driver inboard seat-mounted side-impact and roof-rail side-impact for all rows in outboard seating positions (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Rear Vision Camera

Rear Park Assist with audible warning

Lane Change Alert with Side Blind Zone Alert

Rear Cross Traffic Alert

Door locks, rear child security

Rear Seat Reminder

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats



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# Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

## Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. It includes the Buckle-to-Drive feature which prevents the driver from shifting from Park for up to 20 seconds if the driver's seat belt is not buckled. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor, includes Tire Fill Alert (Does not monitor spare.)

Horn, dual-note

## WARRANTY

Warranty Note: <<< Preliminary 2020 Warranty Note >>>  
Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles  
Corrosion Years (Rust-Through): 6  
Corrosion Years: 3  
Corrosion Miles/km (Rust-Through): 100,000  
Corrosion Miles/km: 36,000  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000  
Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles  
Maintenance Note: 1 Year/1 Visit

## Selected Model and Options

### MODEL

CODE	MODEL
1NW56	2020 Chevrolet Traverse AWD 4dr LT Leather

### COLORS

CODE	DESCRIPTION
GAZ	Summit White (Available with (WBL) Redline Edition.)

### EMISSIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements

### ENGINE

CODE	DESCRIPTION
LFY	Engine, 3.6L V6, SIDI, VVT (310 hp [232.0 kW] @ 6800 rpm, 266 lb-ft of torque [361 N-m] @ 2800 rpm) (STD)

At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
Data Version: 11153. Data Updated: Jun 7, 2020 10:21:00 PM PDT.



# Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 |  
d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

## TRANSMISSION

CODE	DESCRIPTION
M3V	Transmission, 9-speed automatic (STD)

## PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
3LT	LT Leather Preferred Equipment Group Includes Standard Equipment

## WHEELS

CODE	DESCRIPTION
PXJ	Wheels, 18" (45.7 cm) Bright Silver painted aluminum (STD)

## TIRES

CODE	DESCRIPTION
QO5	Tires, P255/65R18 all-season blackwall (STD)

## SEATING ARRANGEMENT

CODE	DESCRIPTION
ABE	Seating, 7-passenger (2-2-3 seating configuration) (STD)

## PAINT

CODE	DESCRIPTION
GAZ	Summit White (Available with (WBL) Redline Edition.)

## SEAT TYPE

CODE	DESCRIPTION
AR9	Seats, front bucket (STD)

## SEAT TRIM

CODE	DESCRIPTION
H0Y	Jet Black, Leather-appointed seat trim (Required when RS (2LT) is ordered.)

At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
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# Karl Chevrolet

Dennis Rudolph - Government Fleet Accounts | 515-299-4409 | d.rudolph@karlchevrolet.com

Vehicle: [Fleet] 2020 Chevrolet Traverse (1NW56) AWD 4dr LT Leather ( Complete )

## RADIO

CODE	DESCRIPTION
IOS	Audio system, Chevrolet Infotainment 3 Plus system 8" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, Apple CarPlay and Android Auto capable, voice recognition, in-vehicle apps, cloud connected personalization for select infotainment and vehicle settings. Subscription required for enhanced and connected services after trial period (STD)

## ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
VK3	License plate front mounting package (will be forced on orders with ship-to states that require a front license plate)

Options Total

At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.  
Data Version: 11153. Data Updated: Jun 7, 2020 10:21:00 PM PDT.

**Metro Waste Authority Board**  
**Monthly Board Meeting**  
**June 17, 2020**  
**AGENDA ITEM 10**

---

**ITEM:**

Approval of P-61 Cold Storage Building 1 Retrofit Request for Proposal

**SUMMARY:**

Three (3) bids were received for the Retrofit of the P-61 Metro Park East Landfill C&D Cold Storage 1. Woodruff Construction is the recommended contractor with the lowest most responsive bid of \$827,300.

**DISCUSSION POINTS:**

Proposals were received from the following three (3) contractors:

Contractor/Total Cost

Accurate Commercial | \$930,200

K. Johnson Construction | \$996,021

Woodruff Construction | \$827,300

The Woodruff Construction bid was reviewed by The Formation Group. The Formation Group's review is provided in Attachment B. Woodruff Construction provided the lowest most responsive bid.

The construction/retrofit generally includes:

Retrofitting existing building with improvements and associated site work

Insulating/Heating of building

Concrete floor and footings

Electrical finishing and addition of services

Installation of exterior overhead doors

Office/Restroom

**STAFF RECOMMENDATION:**

Staff recommends that the Board accept the proposal from Woodruff Construction for the Retrofit of Project P-61 Metro Park East Landfill C&D Cold Storage 1.

**BUDGET REQUIREMENTS:**

The proposed Retrofit pricing of \$827,300 is under the budgeted amount of \$986,400 for construction/retrofit cost. The funds are available in the Metro Park East Capital Expense fund to accommodate the proposal.

**ATTACHMENTS:**

Attachment A – Woodruff Construction Bid Proposal

Attachment B – The Formation Group Bid Evaluation Letter

**CONTACT:**

Judi Mendenhall, Director of Recycling & Diversion, 515.333.4430

**SECTION 00 41 00**  
**BID FORM**  
**METRO WASTE AUTHORITY**  
**Cold Storage Building 1 - Retrofit**

**1 ARTICLE 1 – BID RECIPIENT**

2 1.01 This Bid is submitted to:

3 *Metro Waste Authority*  
4 *12181 NE University Ave*  
5 *Mitchellville, Iowa 50169*

6 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with  
7 Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the  
8 Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the  
9 other terms and conditions of the Bidding Documents.

**10 ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS**

11 2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation  
12 those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days  
13 after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of  
14 Owner.

15 2.02 BIDDER will sign and deliver the required number of counterparts of the AGREEMENT with the Bonds  
16 and other documents required by the Bidding Requirements within 15 days after the date of OWNER's  
17 Notice of Award.

**18 ARTICLE 3 – BIDDER'S REPRESENTATIONS**

19 3.01 In submitting this Bid, Bidder represents that:

20 A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items  
21 identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
<u>1</u>	<u>4-27-2020</u>
<u>2</u>	<u>5-1-2020</u>
<u>3</u>	<u>5-8-2020</u>
<u>4</u>	<u>5-12-2020</u>

22 B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent  
23 areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that  
24 may affect cost, progress, and performance of the Work.

25 C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost,  
26 progress, and performance of the Work.

27 D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or  
28 adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface  
29 structures at the Site that have been identified in the Supplementary Conditions, especially with  
30 respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to

- 1 Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the  
 2 Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- 3 E. Bidder has considered the information known to Bidder itself; information commonly known to  
 4 contractors doing business in the locality of the Site; information and observations obtained from  
 5 visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the  
 6 Bidding Documents, with respect to the effect of such information, observations, and documents on  
 7 (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences,  
 8 and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and  
 9 programs.
- 10 F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that  
 11 no further examinations, investigations, explorations, tests, studies, or data are necessary for the  
 12 determination of this Bid for performance of the Work at the price bid and within the times required,  
 13 and in accordance with the other terms and conditions of the Bidding Documents.
- 14 G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that  
 15 relates to the Work as indicated in the Bidding Documents.
- 16 H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that  
 17 Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by  
 18 Engineer is acceptable to Bidder.
- 19 I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and  
 20 conditions for the performance and furnishing of the Work.
- 21 J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has  
 22 complied with every requirement of this Article, and that without exception the Bid and all prices in  
 23 the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.
- 24 K. Bidder has examined and carefully prepared the proposal from the Bidding Documents and has  
 25 checked the same in detail before submitting this Bid.
- 26 L. Bidder will submit written evidence of its authority to do business in the state where the Project is  
 27 located not later than the date of its execution of the Contract.
- 28 M. Bidder agrees to waive any claim it has or may have against the Owner, the Engineer and the  
 29 respective employees, arising out of or in connection with the administration, evaluation or  
 30 recommendation of the Bid.

## 31 **ARTICLE 4 – BIDDER'S CERTIFICATION**

### 32 **4.01 Bidder certifies that:**

- 33 A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity  
 34 and is not submitted in conformity with any collusive agreement or rules of any group, association,  
 35 organization, or corporation;
- 36 B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham  
 37 Bid;
- 38 C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- 39 D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the  
 40 Contract. For the purposes of this Paragraph 4.01.D:
- 41 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely  
 42 to influence the action of a public official in the bidding process;
- 43 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the  
 44 bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-  
 45 competitive levels, or (c) to deprive Owner of the benefits of free and open competition;



3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

## ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
101	Mobilization, demobilization, and all work not included in Bid Item Nos. 102, 103, and 104. (General Cond.)	1	LS	164,300	164,300
102	Cold Storage 1 Concrete Foundations and Floor	1	LS	191,300	191,300
103	Roof, Siding, Insulation, and Doors	1	LS	317,530	317,530
104	Interior Construction and Specialties	1	LS	21,700	21,700
105	Mechanical, Electrical, and Plumbing	1	LS	132,470	132,470

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**Total of Lump Sum and Unit Price Bids and Allowance**  
**= Total Bid Price**

\$ 827,300

eight hundred twenty seven thousand three hundred (numerals)  
 (words)

5.02 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

5.03 Bidder accepts the provisions of the Agreement as to liquidated damages.

## ARTICLE 6 – ATTACHMENTS TO THIS BID

6.01 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Project References;
- C. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids;

1 D. Required Bidder Qualification Statement with supporting data.

2 **ARTICLE 7 – DEFINED TERMS**

3 7.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders,  
4 the General Conditions, and the Supplementary Conditions.

5 **ARTICLE 8 – BID SUBMITTAL**

BIDDER: *[Indicate correct name of bidding entity]*

Woodruff Construction, LLC

By:

*[Signature]*

*[Printed name]*

Jason Rechkemmer, COO

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*

*[Printed name]*

Shana Streeter

Title:

Project Assistant

Submittal Date:

5/15/2020

Address for giving notices:

1920 Philadelphia St Ste 102

Ames IA 50010

Telephone Number:

515-232-4535

Fax Number:

515-232-4538

Contact Name and e-mail address:

Grant Reimers, Senior Project Manager

grantr@woodruff.build

State Contractor's License  
No.:

C097864

*(where applicable)*

6

**END OF BID FORM**

1920 Philadelphia St, Ste 102 | Ames, IA 50010  
Ph: (515) 232-4535 Fax: (515) 232-4538

ALTERNATE 1: Omit the Office & Restroom Build-Out (including associated mechanical, electrical, and plumbing).

Deduct 29,700.

Contractor Optional Alternate: Demolish existing pole building in it's entirety. Provide a new Pre-Engineered pole building with the same specifications as laid out in the contract documents.

Deduct 10,000.



May 15, 2020

Re: Evidence of Authority to Sign for MWA Cold Storage Building 1 Retrofit

To Whom It May Concern:

Jason Rechkemmer, being Chief Operating Officer of Woodruff Construction LLC, has authority to sign any and all documents for Woodruff Construction LLC.





1920 Philadelphia St, Ste 102 | Ames, IA 50010  
Ph: (515) 232-4535 Fax: (515) 232-4538

## PROJECT REFERENCES

Project: MWA P-51 Transfer Trailer Storage Facility  
Metro Waste Authority  
Michael McCoy, Executive Director  
(515) 323-6535

Project: Cedar Falls Water Reclamation Facility  
City of Cedar Falls  
Mike Nyman, Water Reclamation Division Manager  
(319) 268-5561

Project: Pleasantville WWTP Improvements  
Snyder & Associates  
Jim Lund PE, BCEE, CDT  
(515) 964-2020

Project: Woodward WWTP Improvements  
Veenstra & Kimm  
Todd Penisten, PE  
(515) 225-8000

Project: Gilbert WWTP Improvements and Gilbert WTP Improvements  
FOX Engineering  
Steve Van Dyke, PE, BCEE  
(515) 233-0000

Project: WRA Ankeny Pump Station Improvements  
Des Moines Wastewater Reclamation Authority  
Aaron Johnson  
(515) 979-9901

Project: Fort Dodge Reverse Osmosis  
City of Fort Dodge  
Tony Trotter, City Engineer  
(515) 576-4551 x1239  
McClure Engineering  
Austyn Wolfe, PE and Luke Huggins  
(515) 576-7155



**CONTRACTOR REGISTRATION  
CERTIFICATE**

**STATE OF IOWA  
DIVISION OF LABOR**

150 Des Moines St, Des Moines, IA 50309  
Phone: 515-242-5871 | FAX: 515-725-2427  
[www.iowacontractor.gov](http://www.iowacontractor.gov) | [contractor.registration@iwd.iowa.gov](mailto:contractor.registration@iwd.iowa.gov)

DATE ISSUED:  
**04/07/2020**

DATE EXPIRES:  
**05/10/2021**

REGISTRATION NUMBER:  
**C097864**

WOODRUFF CONSTRUCTION LLC  
1890 KOUNTRY LN  
FORT DODGE, IA 50501

---

Rod A. Roberts, Labor Commissioner

**SECTION 00 45 10  
QUALIFICATION STATEMENT  
FOR  
METRO WASTE AUTHORITY  
COLD STORAGE BUILDING 1 - RETROFIT**

**THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE  
EXTENT PERMITTED BY LAWS AND REGULATIONS**

Note: Contractors who do not complete the following questionnaire are subject to being deemed "non responsive".

**1. SUBMITTED BY:**

Official Name of Firm: Woodruff Construction, LLC

Address: 1890 Kountry Lane

Fort Dodge, IA 50501

**2. SUBMITTED TO:**

Metro Waste Authority

**3. SUBMITTED FOR:**

Cold Storage Building 1 - Retrofit

Owner:

Metro Waste Authority

Project Name:

Cold Storage Building 1 - Retrofit

**TYPE OF WORK:**

HVAC, Plumbing, Electrical, and Compressed Air System

**4. CONTRACTOR'S CONTACT INFORMATION:**

Contact Person:

Jason Rechkemmer

Title:

Central Region President

Phone:

515.232.4535

Email:

jasonr@woodruff.build

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00 45 10 Page 1 of 12

**5. AFFILIATED COMPANIES:**

Name: N/A

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. CONTRACTOR INFORMATION:**

All other names under which Contractor has operated in the past five (5) years.

N/A

\_\_\_\_\_

\_\_\_\_\_

Federal Employee Identification Number: 76-0721180

**7. TYPE OF ORGANIZATION (Check one):**

☐ SOLE PROPRIETORSHIP

Name of Owner: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Date of Organization: \_\_\_\_\_

☐ PARTNERSHIP

Date of Organization: \_\_\_\_\_

Type of Partnership: \_\_\_\_\_

Name of General Partner(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1	<input type="checkbox"/> <u>CORPORATION</u>	
2	State of Organization:	_____
3	Date of Organization:	_____
4	Executive Officers:	
5	- President:	_____
6	- Vice President(s):	_____
7		_____
8		_____
9	- Treasurer:	_____
10	- Secretary:	_____
11	<input checked="" type="checkbox"/> <u>LIMITED LIABILITY COMPANY</u>	
12	State of Organization:	<u>Iowa</u>
13	Date of Organization:	<u>2003</u>
14	Members:	<u>Don Woodruff, Jason Rechkemmer, Nick Ford</u>
15		<u>Chad Lennon, Dave Warren, Sara Orr, Kevin Larsen</u>
16		<u>Tony Herring</u>
17		_____

☐ JOINT VENTURE

Sate of Organization: \_\_\_\_\_

Date of Organization: \_\_\_\_\_

Form of Organization: \_\_\_\_\_

Joint Venture Managing Partner

- Name: \_\_\_\_\_

- Address: \_\_\_\_\_

Joint Venture Managing Partner

- Name: \_\_\_\_\_

- Address: \_\_\_\_\_

Joint Venture Managing Partner

- Name: \_\_\_\_\_

- Address: \_\_\_\_\_

**8. REGISTRATION (Iowa Code Chapter 91C)**

Contractor Registration Number: C097864

Full Names of Registration Holders (as per Iowa Construction  
Contractor Registration requirements): Woodruff Construction, LLC

Contractor Registration Expiration Date: 05-10-2021



1    **9. LICENSING:**

2                                      Jurisdiction:                      Iowa

3                                      Type of License:                      Iowa Contractor Registration

4                                      License Number:                      C097864

5                                      Jurisdiction:                      \_\_\_\_\_

6                                      Type of License:                      \_\_\_\_\_

7                                      License Number:                      \_\_\_\_\_

8    **10. CERTIFICATIONS:**                                      CERTIFIED BY:

9                                      Disadvantage Business Enterprise:                      \_\_\_\_\_

10                                      Minority Business Enterprise:                      \_\_\_\_\_

11                                      Woman Owned Enterprise:                      \_\_\_\_\_

12                                      Small Business Enterprise:                      \_\_\_\_\_

13                                      Other ( \_\_\_\_\_ ):                      \_\_\_\_\_

14    **11. BONDING INFORMATION:**

15                                      Bonding Company:                      United Fire & Casualty

16                                      Address:                      118 2nd Avenue SE

17                                      Cedar Rapids, IA 52401

18                                      Bonding Agent:                      Holmes Murphy

19                                      Address:                      2727 Grand Prairie Parkway

20                                      Waukee, IA 50263

21                                      \_\_\_\_\_

22                                      Contact Name:                      Brian Deimerly

23                                      Phone:                      515.223.6406

24                                      Aggregate Bonding Capacity: \$60,000,000

25                                      Available Bonding Capacity as of date of this submittal: \$20,000,000

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**12. FINANCIAL INFORMATION:**

Financial Institution: Schuman & Co.

Address: 118 S. 12th Street

Fort Dodge, IA 50501

Account Manager: Jon Schuman

Phone: 515.955.4614

Indicate approximate total bonding capacity of Contractor:

<u>          </u>	\$500,000 - \$2,000,000
<u>          </u>	\$2,000,000 - \$5,000,000
<u>    X    </u>	\$5,000,000 - \$10,000,000

**\*INCLUDE AS AN ATTACHMENT AN AUDITED  
BALANCE SHEET FOR EACH OF THE LAST 3 YEARS**

**13. SUSPENSION, REVOCATION, DEBARMENT:**

- a. Has Contractor's Registration ever been suspended or revoked in any jurisdiction?

☐ Yes ☒ No

If Yes, provide information regarding suspension/revocation and attach all relevant documents.

- b. Within the past five (5) years, has Contractor been debarred by any federal, state or local governmental entity from bidding on projects?

☐ Yes ☒ No

If Yes, provide information regarding debarment and attach all relevant documents.

**14. CONSTRUCTION EXPERIENCE:**

- a. On Schedule A or an equivalent attachment, provide details of projects currently under construction by Contractor. (If joint venture, list participant's projects separately.)



- 1           b. On Schedule B or an equivalent attachment, identify the individuals  
 2 Contractor intends to be Officer in Charge, Project Manager, Project  
 3 Superintendent, and any other key personnel on this Project. Include a  
 4 resume and/or recent work history for each identified individual.  
 5
- 6           c. On Schedule C or an equivalent attachment, for work Contractor intends to  
 7 self-perform on the Project, specify the level of training and experience each  
 8 of Contractor's employees have had. Further indicate whether any such  
 9 training has been in a United States Department of Labor ("DOL") certified  
 10 apprentice program. In the event Contractor intends to utilize apprentice  
 11 workers on the Project, Contractor must be able to provide, upon Owner's  
 12 request, documentation that each apprentice worker utilized on the Project is  
 13 properly registered as participating in a DOL certified apprentice program.  
 14
- 15           d. On Schedule D or an equivalent attachment, list Contractor's last five (5)  
 16 completed projects and for each, the scheduled completion date and final  
 17 completion date, noting any owner-approved extensions.  
 18
- 19           e. Has Contractor ever defaulted on a contract, or been disqualified, removed or  
 20 otherwise prevented from bidding on, or completing any project? ☐ Yes ☒ No  
 21 If yes, provide the year of the incident, name and address, phone number of  
 22 the owner of the project, the project name and location on an attachment.  
 23  
 24
- 25           f. Has Contractor ever failed to complete any work awarded to it? ☐ Yes ☒ No  
 26 If yes, provide the year of the incident, name and address, phone number of  
 27 the owner of the project, the project name and location on an attachment.  
 28  
 29
- 30           g. Has any corporate officer, partner, joint venture participant or proprietor of  
 31 Contractor ever failed to complete a construction contract awarded to him or  
 32 her in his or her own name or when acting as a principal of another  
 33 organization? ☐ Yes ☒ No  
 34 If yes, provide the year of the incident, name and address, phone number of  
 35 the owner of the project, the project name and location on an attachment.  
 36  
 37           h. In the last five (5) years, has Contractor ever failed to substantially complete  
 38 a project in a timely manner? ☐ Yes ☒ No  
 39 If yes, provide the year of the incident, name and address, phone number of  
 40 the owner of the project, the project name and location on an attachment.  
 41

- 1 i. Does Contractor have projects not listed on Schedule A which commenced  
 2 within the past four (4) years and have not reached final completion? ☐ Yes  
 3 ☒ No  
 4 If yes, provide the year of the incident, name and address, phone number of  
 5 the owner of the project, the project name and location.  
 6
- 7 j. Has Contractor ever been unable to obtain a bond or been denied a bond?  
 8 ☐ Yes ☒ No  
 9 If yes, provide all relevant details on an attachment.  
 10
- 11 k. On Schedule E, provide names of all surety/bonding companies Contractor  
 12 has utilized in the past five (5) years. Include agent's name, address and  
 13 phone number.  
 14
- 15 l. Has Contractor ever declared bankruptcy or been in receivership? ☐ Yes ☒  
 16 No  
 17 If yes, provide all relevant details on an attachment.  
 18
- 19 m. Is Contractor currently being investigated for or previously been found to  
 20 have violated in the last five (5) years any of the following state or federal  
 21 laws: Iowa Minimum Wage Act, Iowa Non-English Speaking Employees  
 22 Act, Iowa Child Labor Act, Iowa Labor Commissioner's Right to Inspect  
 23 Premises, Iowa Compensation Insurance Act, Employment Security Act,  
 24 Iowa Competition Act, Iowa Income, Corporate and Sales Tax Code, a  
 25 "willful" violation of the Iowa or Federal Occupational Safety and Health  
 26 Act, Iowa Employee Registration Requirements, Iowa Hazardous Chemical  
 27 Risks Act, Iowa Wage Payment Collection Act, Federal Income and  
 28 Corporate Tax Code, The National Insurance Security Act, The Fair Labor  
 29 Standards Act: ☐ Yes ☒ No  
 30 If yes, provide all relevant details on an attachment.  
 31
- 32 n. Are there any judgments, arbitration proceedings or suits pending or  
 33 outstanding against Contractor or its officers? ☐ Yes ☒ No  
 34 If yes, provide all relevant details on an attachment.  
 35
- 36 o. Has Contractor filed any lawsuit or demanded arbitration with regard to any  
 37 construction contract within the past five (5) years? ☐ Yes ☒ No  
 38 If yes, provide all relevant details on an attachment.  
 39
- 40 p. Has Contractor been found by a court or agency of competent jurisdiction to  
 41 be delinquent in meeting its obligations under local, state or federal tax laws  
 42 within the last five (5) years? For purposes of this Question, "delinquent"  
 43 shall include, but is not limited to, failure to file, failure to pay, or imposition  
 44 of tax liens. ☐ Yes ☒ No  
 45 If yes, provide all relevant details on an attachment.

- 1  
2 q. Contractor affirms that it will retain only subcontractors who can fully  
3 comply with the bid specifications.  
4 ☒ Yes ☐ No  
5  
6 r. Contractor affirms that is will be responsible for ensuring that each  
7 subcontractor meets quality assurance specifications as presented in the bid  
8 specifications. ☒ Yes ☐ No  
9  
10 s. Contractor agrees to submit to Owner a list of all intended subcontractors at  
11 the time of bid. In the event Contractor wants to replace any originally-  
12 designated subcontractor, such may occur only with the approval of Owner.  
13 Such approval will not be unreasonably withheld. ☒ Yes ☐ No  
14  
15 t. Contractor attests that it will comply with each of the following:  
16  
17 Iowa Minimum Wage Law: ☒ Yes ☐ No  
18  
19 Maintain workers' compensation insurance or be qualified as a self-insurer  
20 and provide proof of insurance or ability to self-insure upon request: ☒ Yes  
21 ☐ No  
22  
23 Properly license all Contractor employees with the appropriate licensing  
24 authority:  
25 ☒ Yes ☐ No  
26  
27 u. Contractor will make available to Owner or its representative, upon request,  
28 documentation necessary to satisfy Owner, in its sole discretion, that  
29 Contractor's workers utilized on this Project are actual employees, with  
30 unemployment and worker's compensation coverage, and are not "leased  
31 employees" or independent contractors.  
32 ☒ Yes ☐ No  
33  
34 v. Contractor will provide with this Statement of Bidder's Qualifications, the  
35 name, address, phone number and name of a contact person for three (3)  
36 entities that will provide references for Contractor. ☒ Yes ☐ No  
37

### 38 **15. SAFETY PROGRAM:**

- 39 a. Contractor will only utilize on-site employees who have completed the  
40 Occupational Safety and Health Act (OSHA) 10 Hour Construction Industry  
41 Training Program.  
42 ☒ Yes ☐ No



- b. State the general type(s) of work performed by Contractor with its own work force.

Concrete, Steel Fabrication/Welding, Excavation and Demo

- c. Describe Contractor's permanent safety program, and provide name(s) of individual(s) responsible for safety procedures on this Project.  
Safety Manual covering all topics, Think 12 Safety Program, Tool Box Talks,  
Contractor adheres to all safety guidelines.

- d. Name of Contractor's Safety Officer: Jim Wolter

- e. Provide the following as attachments for (x) Contractor and (y) Contractor's proposed subcontractors and suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid:

- i. OSHA No. <sup>300</sup>~~800~~-Log and Summary of Occupational Injuries & Illnesses for the past five (5) years.  
☒ See Attachment(s)    ☐ None
- ii. List of all OSHA Citations & Notifications of Penalty (monetary or other) received within the last five (5) years (indicate disposition as applicable).  
☒ See Attachment(s)    ☐ None
- iii. List of all safety citations or violations under any state all received within the last five (5) years (indicate disposition as applicable)  
☒ See Attachment(s)    ☐ None

f. Provide the following for (x) Contractor and (y) Contractor's proposed subcontractors and suppliers furnishing or performing Work having a value in excess of 10 percent of the total amount of the Bid:

i. Workers' compensation Experience Modification Rate ("EMR") for the last five (5) years:

YEAR <u>2015</u>	EMR <u>.63</u>
YEAR <u>2016</u>	EMR <u>.62</u>
YEAR <u>2017</u>	EMR <u>.70</u>
YEAR <u>2018</u>	EMR <u>.74</u>
YEAR <u>2019</u>	EMR <u>.76</u>

ii. Total Recordable Frequency Rate ("TRFR") for the last five (5) years:

YEAR <u>2015</u>	TRFR <u>4.85</u>
YEAR <u>2016</u>	TRFR <u>4.63</u>
YEAR <u>2017</u>	TRFR <u>1.89</u>
YEAR <u>2018</u>	TRFR <u>5.8</u>
YEAR <u>2019</u>	TRFR <u>2.4</u>

iii. Total number of man-hours worked for the last five (5) Years:

YEAR <u>2015</u>	TOTAL NUMBER OF MAN-HOURS <u>247206</u>
YEAR <u>2016</u>	TOTAL NUMBER OF MAN-HOURS <u>301773</u>
YEAR <u>2017</u>	TOTAL NUMBER OF MAN-HOURS <u>317858</u>
YEAR <u>2018</u>	TOTAL NUMBER OF MAN-HOURS <u>344855</u>
YEAR <u>2019</u>	TOTAL NUMBER OF MAN-HOURS <u>331011</u>

iv. Days Away From Work, Days of Restricted Work Activity or Job Transfer ("DART") incidence rate for the particular industry or type of Work to be performed by Contractor and each of Contractor's proposed Subcontractors and Suppliers) for the last five (5) years:

YEAR <u>2015</u>	DART <u>3.23</u>
YEAR <u>2016</u>	DART <u>4.63</u>
YEAR <u>2017</u>	DART <u>1.89</u>
YEAR <u>2018</u>	DART <u>4.06</u>
YEAR <u>2019</u>	DART <u>1.8</u>

I hereby certify that: (1) all the information submitted in this Qualifications Statement, including any attachments, is true to the best of my knowledge and belief; (2) I am authorized to sign this Qualifications Statement on behalf of the Contractor whose name appears in Question 1 above; and (3) if any of the information I have provided herein becomes inaccurate, prior to execution of any Project contract, I will immediately provide Owner with updated accurate information in writing.

NAME OF ORGANIZATION: Woodruff Construction, LLC

BY: Jason Kuyperman

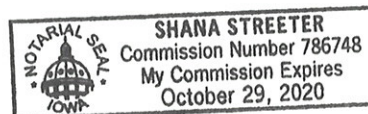
TITLE: Central Region President

DATED: May 15, 2020

NOTARY ATTEST: Shana Streeter

SUBSCRIBED AND SWORN TO BEFORE ME

THIS 15th DAY OF May, 2020



NOTARY PUBLIC - STATE OF Iowa

MY COMMISSION EXPIRES: 10-29-2020

#### REQUIRED ATTACHMENTS

1. Schedule A (Current Experience)
2. Schedule B (Contractor Key Personnel)
3. Schedule C (Contractor Employees – Level of Training and Experience)
4. Schedule D (Contractor's Last Five (5) Completed Projects)
5. Schedule E (Surety/Bonding Companies Contractor Utilized in Past Five (5) Years)
6. Audited balance sheet for each of the last 3 years for Contractor.
7. Evidence of authority for individuals in Section 7 to bind organization to an agreement.
8. Resumes of officers and key individuals (including Safety Officer) of Contractor.
9. Required safety program submittals listed in Section 15(e).
10. Additional items as pertinent.

#### **END OF SECTION**

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**SCHEDULE A**  
**CURRENT EXPERIENCE**

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
FORT DODGE RO SYSTEM	Name: City of Fort Dodge Address: 3001 8th Ave. S. Fort Dodge, IA 50501 Telephone: 515.955.6139	Name: Austyn Wolfe Company: McClure Engineering Telephone: 515.576.7155	December 2020	Reverse Osmosis System	In Progress	\$19,970,000
FD CSD Administration Building	Name: Fort Dodge CSD Address: 104 S. 17th Street Fort Dodge, IA 50501 Telephone: 515.576.1161	Name: Justin Steffl Company: ISG, Inc. Telephone: 507.387.6651	August 2020	Renovation	In Progress	\$2,594,700
Gilbert Water Treatment Plant	Name: City of Gilbert Address: 300 First Street Gilbert, IA 50105 Telephone: 515.232.0971	Name: Steve Van Dyke Company: Fox Engineering Telephone: 515.233.0000	October 2020	WTP Improvements	In Progress	\$3,901,010
Des Moines Waste Water Pump Station	Name: City of Des Moines Address: 903 SE 22nd Street Des Moines, IA 50317 Telephone: 515.283.4950	Name: Craig Bouska Company: Des Moines City Engineer Telephone: 515.208.4580	April 2021	WWTP Improvements	In Progress	\$8,186,737
Delaware County Sheriff's Office	Name: Delaware Co. Sheriff Address: 304 E. Delaware Manchester, IA 52057 Telephone:	Name: John Hansen Company: Midwest Construction Consultants Telephone: 319.234.1515	March 2021	New Construction	In Progress	\$3,342,338
Waterloo WWTP Biosolids	Name: City of Waterloo Address: 625 Glenwood Street Waterloo, IA 50703 Telephone: 319.291.4455	Name: Sam Hovevar Company: Strand Associates Telephone: 608.251.4843	December 2021	WWTP Improvements	In Progress	\$16,587,740

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**SCHEDULE B**  
**CONTRACTOR KEY PERSONNEL**

Title	Name
Officer in Charge	Jason Rechkemmer
Project Manager	Grant Reimers
Project Superintendent	Philip Tjelmeland

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**SCHEDULE C**  
**CONTRACTOR EMPLOYEES – LEVEL OF TRAINING AND EXPERIENCE**

Employee Name	Level of Training	Experience
ALL WOODRUFF EMPLOYEES ARE APPROPRIATELY TRAINED FOR THEIR LEVEL OF WORK AND HAVE COMPLETED OSHA 10 HOUR SAFETY CERTIFICATION OR MORE. A MORE DETAILED LIST OF EMPLOYEES IS AVAILABLE UPON REQUEST IF WOODRUFF IS UNDER CONSIDERATION FOR AWARD OF THE CONTRACT.		

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**SCHEDULE D**  
**CONTRACTOR'S LAST FIVE (5) COMPLETED PROJECTS**

Project Name	Owner's Contact Person	Project Location and Description	Scheduled Completion Date	Final Completion Date	Owner-Approved Extension?
ALLEN MITCHELL BUILDING	Name: David Black Address: 109 East Main Street Washington, IA 52353 Telephone: 319.591.8770	New PamPanm Building in Washington, Iowa	January 2020	January 2020	
WEST HANCOCK CSD	Name: Wayne Kronemann Address: 510 9th Ave. SW Britt, IA 50423 Telephone: 641.843.3833	West Hancock CSD Renovations Britt, Iowa	March 2020	March 2020	
FAIRMONT AT&T	Name: Jeff Meeker Address: 17300 W. 116th St. Lenexa, KS 66219 Telephone: 913.553.9082	AT&T Entertainment Design - Fairmont Retail Fairmont, MN	January 2020	January 2020	
YSS MARSHALLTOWN	Name: David Hicks Address: 22 N Center Street Marshalltown, IA 50158 Telephone: 641.752.2300	YSS Renovation Marshalltown, Iowa	March 2020	March 2020	
GILBERT WWTP	Name: The City of Gilbert, IA Address: 105 SE 2nd Street Gilbert, IA 50105 Telephone:	City of Gilbert Wastewater Treatment Improvements Gilbert, Iowa	June 2019	November 2019	yes
	Name: Address: Telephone:				

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**SCHEDULE E**  
**SURETY/BONDING COMPANIES CONTRACTOR UTILIZED IN PAST 5 YEARS**

Name of Surety/Bonding Company	Agent's Name, Address, Phone Number
United Fire & Casualty	Holmes Murphy, 2727 Grand Prairie Parkway, Waukeg, IA Brian Deimerly, 515.223.6406



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WOODRUFF CONSTRUCTION, LLC

60  
YEARS

REFERENCES:

BEISSER LUMBER

CONTACT: SCOTT OTTO

1920 CENTRAL AVENUE

FORT DODGE, IA 50501

515-573-4166

RASCH CONSTRUCTION

CONTACT: JOEL RASCH

1828 JOHNSON AVENUE

FORT DODGE, IA 50501

515-576-4175

MANATTS

CONTACT: BRAD SCHWIEBURT

1776 OLD 6 ROAD

PO BOX 525

BROOKLYN, IA 52211

641-522-9206



# OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you mark for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases write "0."

Employers (former employers, and their representatives) have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(a) 0	(b) 1	(c) 2	(d) 1

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(e) 16	(f) 206

### Injury and Illness Types

Total number of:	(M)	(N)	(O)	(P)	(Q)
(1) Injury	4	(2) Skin Disorder	0	(3) Respiratory Condition	0
(4) Poisoning	0	(5) Hearing Loss	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 56 minutes per response, including time to review the instructions, search existing data sources, gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about this estimate of any aspect of this data collection, including the OSHA Office of Statistics, please write to: Washington, DC 20210. Do not send the completed form to this office.

### Establishment Information

Your establishment name: Woodruff Construction, LLC  
 Street: 1890 Kountry Lane  
 City: Fort Dodge State: IA Zip: 50501  
 Industry description (e.g., Manufacture of motor truck trailers)  
 Construction  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
 OR North American Industrial Classification (NAICS), if known (e.g., NAICS 330212)  
2 3 6 2 2 0

### Employment Information

Annual average number of employees: 177  
 Total hours worked by all employees last year: 331,011

### Sign Here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
 Company executive  
 Phone: 515-576-1118  
[Signature]  
 President  
 Date: 1-28-2020



# OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2018  
**U.S. Department of Labor**  
 Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name  
 City Fort Dodge  
 State IA

### Identify the person

### Describe the case

### Classify the case

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g., loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "Injury" column or choose one type of illness:								
						(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Remained at work Other recordable cases	(K) Away from Work (days)	(L) On job transfer or restriction (days)	(M) Injury	(1) Skin Disorder	(2) Respiratory Condition	(3) Poisoning	(4) Hearing Loss	(5) All other illnesses			
1	Laborer		5/9/2018	McFarland Clinic Hall 305	Laceration on nose due to falling piece of metal				X			X								
2	Laborer		5/9/2018	Ellsworth CC Main and Science	Laceration to upper left arm due to walking into fan blade				X			X								
3	Superintendent		5/9/2018	Mid American Job Trailer	Knee Sprain to the left knee from walking up trailer steps						X									
4	Laborer		6/1/2018	Hawkeye CC	Hernia due to lifting countertops			X												
5	Superintendent		8/8/18	Postage Foods T 8 & 9 pad	Fracture to right third finger due to core drill binding up and kicking twisting finger			X												
6	Laborer		8/19/18	Grantwood AEA, Marion	Left knee pain from repetitive kneeling			X												
7	Laborer		11/14/18	Rosedale Youth Shelter front	entire hand confusion from brick falling			X												
8	Laborer		11/20/18	New Sharon Waste Water Treatment	confusion to right ankle from wall piece falling		X													
9	Laborer		11/23/18	Twin Elementary School east	fracture to right hip and hand due to fall		X													
10	Superintendent		11/19/2018	Mid American	Strain to lower back from slip on ice			X												
<b>Page totals</b>						0	2	5	3	30	195	10	0	0	0	0	0	0	0	

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public

# OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employers, former employers, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35. In OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	2	5	3

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
30	135

### Injury and Illness Types

Total number of...	(1) Injury	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
(2) Skin Disorder	10	0	0	0
(3) Respiratory	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Print reporting burden for this collection of information is estimated to average 59 minutes per response, including time to review the instructions, search existing data sources, gather the data needed, and complete and review the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to Washington, DC 20201. Do not send the collection of information to this office.

### Establishment Information

Your establishment name: Woodruff Construction, LLC  
 Street, 1890 Kentucky Lane  
 City: Fort Dodge State: IA Zip: 50501  
 Industry description (e.g., Manufacture of motor truck trailers)  
 Construction  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
 1 5 4 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
 2 3 6 2 2 0

### Employment Information

Annual average number of employees: 179  
 Total hours worked by all employees last year: 344,835

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
 Company executive  
 515-576-1118  
 Phone  
1/25/19  
 Date  
President  
 Title



## Log of Work-Related Injuries and Illnesses

You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.6 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

 **Year 2017**  
**U.S. Department of Labor**  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

Establishment name

City Fort DodgeState IA

**Identify the person**

**Describe the case**

**Classify the case**

**CHECK ONLY ONE** box for each case  
the most serious outcome for that case:

Enter the number of days the injured or ill worker was:

Check the "injury" column or choose one type of illness:

[illegible]

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including the time for reviewing the instruction, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this data collection, including suggestions for reducing the burden, to Washington Headquarters Service, Paperwork Project (0182-0001), Washington, DC 20503.

Page 1 of 1

(1)	Injury
(2)	Skin Disorder
(3)	Respiratory Condition
(4)	Poisoning
(5)	Hearing Loss
(6)	All other illnesses

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases with "0."

Employees (former employees, and their representatives) have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	2	0
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
16	122
(K)	(L)

### Injury and Illness Types

Total number of...	(1) Injury	(2) Skin Disorder	(3) Respiratory Condition	(4) Poisoning	(5) Hearing Loss	(6) All Other Illnesses
(M)	3	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 56 minutes per response, including time to review the instruction, search existing data sources, gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates of any aspect of this data collection, contact: US Department of Labor, (SHA) Office of Statistics, Room 14, SH-4, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed form to this office.

### Establishment Information

Your establishment name Woodruff Construction, LLC  
 Street 1890 Kountry Lane  
 City Fort Dodge State IA Zip 50501  
 Industry description (e.g., Manufacture of motor truck trailers)  
 Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

### Employment Information

Annual average number of employees 164  
 Total hours worked by all employees last year 317858

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
 Company executive  
SIS-576-1118  
 Phone

[Signature]  
 President  
1/5/18  
 Date

Year 2017

U.S. Department of Labor  
 Occupational Safety and Health Administration  
 Form approved OMB no 1218-0176





(1) (2) (3) (4) (5) (6)

# OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employers, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.25, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	5	0
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
33	169
(K)	(L)

### Injury and Illness Types

Total number of...	(M)	(N)	(O)	(P)
(1) Injury	7			
(2) Skin Disorder	0			
(3) Respiratory	0			
Condition	0			
(4) Poisoning				
(5) Hearing Loss				
(6) All Other Illnesses				

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time for reviewing the instructions, searching existing data sources, gathering the data needed, reviewing the collection of information, revising the data needed, and reviewing the data needed. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about this collection of information, contact: US Department of Labor, Office of Statistics, Room N-3544, 200 Constitution Ave., NW, Washington, DC 20210. Do not send the completed form to this office.

### Establishment information

Your establishment name Woodruff Construction, LLC  
 Street 1890 Kountry Lane  
 City Fort Dodge State IA Zip 50501  
 Industry description (e.g., Manufacture of motor truck trailers)  
Construction  
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)  
1 5 4 1  
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
1 5 4 1

### Employment information

Annual average number of employees 155  
 Total hours worked by all employees last year 301773

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
 Title CEO  
 Date 1/5/17  
 Phone 515-232-4585





# **OSHA's Form 300A (Rev. 01/2004)** **Summary of Work-Related Injuries and Illnesses**

All establishments covered by Part 1504 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

## **Number of Cases**

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	3	2
(g)	(h)	(i)	(j)

## **Number of Days**

Total number of days away from work	Total number of days of job transfer or restriction
17	175
(k)	(l)

## **Injury and Illness Types**

Total number of...	(m)	(4) Poisoning	0
(1) Injury	6	(5) Hearing Loss	0
(2) Skin Disorder	0	(6) All Other Illnesses	0
(3) Respiratory Condition	0		

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 52 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Service, Room 1224, 1215 Jefferson Davis Highway, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Project Director (0304-0188), Washington, DC 20503. Do not send the collection of information to the office.

## **Establishment Information**

Your establishment name Woodruff Construction, LLC

Street 1890 Kountry Lane

City Fort Dodge

State IA

Zip 50501

Industry description (e.g., Manufacture of motor truck trailers)

Construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

## **Employment Information**

Annual average number of employees

132

Total hours worked by all employees last year

247,206

## **Sign here**

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive

Title

Phone

Date



WOODRUFF CONSTRUCTION, LLC

2020

No citations

2019

Citation 1416799

Citation 1 – Asbestos Work was not conducted within regulated areas. The employer did not use engineering controls and work practices in all operations covered. Resilient flooring material including associated mastic and backing were not assumed to be asbestos containing. The employer did not inform employees who performed work under 1926.1101 of the location and quantity of asbestos containing material and/or presumed asbestos containing material present in the area. **Other-than-Serious**

Corrective Action – work was stopped and completed according to regulations

Citation 2 – Labels were not affixed to all products containing asbestos and to all containers containing such products, including waste containers. **Other-than-Serious**

Corrective Action – Waste containers were labeled and disposed of appropriately.

2018

Citation 1335522

Item 1 – Stated the employer did not instruct each employee in the recognition or avoidance of unsafe conditions. Woodruff only used certified crane operators and certified riggers for this operation. **Other-than-Serious**

Corrective action - Retraining was done for rigging as well as additional employees were trained in rigging.

Item 2 – Structural stability was not maintained at all times. **Other-than-Serious**

Corrective Action - Retraining was done for rigging as well as additional employees were trained.

2017

Citation 1228032

Citation 1 Item 1 – IAC 875 – Chapter 26 1926.501(b)(1): Each employee on walking/working surface with an unprotected side or edge which was 6 feet or more above lower level was not protected from falling by the use of guardrail systems, safety net systems or personal fall arrest systems: (a) Shower Building and Storm Shelter – The employer did not ensure adequate fall protection system was provided while employees were engaged in various activities such as, but not limited to, cement form work while on the upper level of block wall. This condition exposed employees to a possible fall hazard of approximately 8' to ground level below and was observed on or about 4/25/17. **Other-than-Serious**

Corrected by disciplinary action for those employees that were not using their fall arrest systems as directed by the Supervisor

2016

None



WOODRUFF CONSTRUCTION, LLC  
BALANCE SHEET  
December 31, 2017

ASSETS

Current Assets	
Cash	\$ 7,355,164
Contracts receivable, including retentions of \$ 3,045,060, net allowance for doubtful accounts \$197,000	18,463,213
Available for sale securities	1,331,994
Prepaid expenses	224,219
Excess costs and estimated earnings over billings on uncompleted projects	200,086
Total current assets	<u>\$ 27,574,676</u>
Property and equipment, net of accumulated depreciation of \$ 4,732,151	2,089,077
Other investments	90,313
Other receivables, net allowance for doubtful account \$ 253,000	174,781
Total assets	<u><u>\$ 29,928,847</u></u>

LIABILITIES AND MEMBERS' EQUITY

Current Liabilities	
Accounts payable	\$ 14,124,741
Accrued expenses	212,347
Accounts payable-Affiliate	35,800
Excess billings over costs and estimated earnings on uncompleted contracts	10,017,617
Current portion long-term debt	91,173
Total current liabilities	<u>\$24,481,678</u>
Long-term Liabilities	
Notes payable, net of current portion	284,440
Total liabilities	<u>\$24,766,088</u>
Member's equity	<u>5,162,759</u>
Total liabilities and members' equity	<u><u>\$29,928,847</u></u>

The accompanying notes are an integral part of these financial statements.



**Woodruff Construction, LLC**  
**Balance Sheets**  
**As of December 31, 2018 and 2017**

	2018	2017
<b>Assets</b>		
Current assets		
Cash and cash equivalents	\$ 5,101,962	\$ 7,355,164
Contracts receivables, net	12,179,330	18,463,213
Other receivables	57,990	-
Costs and estimated earnings in excess of billings on uncompleted contracts	718,351	200,086
Prepaid expenses	257,806	224,219
Total current assets	<u>18,315,439</u>	<u>26,242,682</u>
Property and equipment		
Machinery and equipment	4,374,926	3,937,721
Vehicles	2,266,244	2,038,763
Office equipment	620,152	601,686
Leasehold improvements	243,058	243,058
Total	<u>7,504,380</u>	<u>6,821,228</u>
Less accumulated depreciation	5,260,070	4,732,151
Net property and equipment	<u>2,244,310</u>	<u>2,089,077</u>
Other assets		
Investments	273,463	1,331,994
Contract receivables - long-term, net	174,781	174,781
Other investments	65,921	90,313
Total other assets	<u>514,165</u>	<u>1,597,088</u>

**Woodruff Construction, LLC**  
**Balance Sheets**  
**As of December 31, 2019 and 2018**

	2019	2018
<b>Assets</b>		
Current assets		
Cash and cash equivalents	\$ 2,719,855	\$ 5,101,962
Contracts receivables, net	12,622,557	12,179,330
Other receivables	57,990	57,990
Contract asset	494,328	718,351
Prepaid expenses	308,098	257,806
Total current assets	<u>16,202,828</u>	<u>18,315,439</u>
Property and equipment		
Machinery and equipment	4,684,944	4,374,926
Vehicles	2,420,349	2,266,244
Office equipment	652,971	620,152
Leasehold improvements	243,058	243,058
Total	<u>8,001,322</u>	<u>7,504,380</u>
Less accumulated depreciation	5,837,537	5,260,070
Net property and equipment	<u>2,163,785</u>	<u>2,244,310</u>
Other assets		
Investments	256,283	273,463
Contract receivables - long-term, net	377,781	174,781
Other investments	84,540	65,921
Total other assets	<u>718,604</u>	<u>514,165</u>
Total assets	<u><u>\$ 19,085,217</u></u>	<u><u>\$ 21,073,914</u></u>
<b>Liabilities and Members' Equity</b>		
Current liabilities		
Current maturities of long-term debt	\$ 87,819	\$ 88,616
Accounts payable	11,198,080	13,476,120
Accrued expenses	181,951	192,357
Distribution payable	352,000	-
Contract liabilities	2,823,236	2,857,280
Total current liabilities	<u>14,643,086</u>	<u>16,614,373</u>
Long-term debt	107,998	195,812
Members' equity		
Members' equity	4,334,133	4,156,633
Accumulated other comprehensive income	-	107,096
Total members' equity	<u>4,334,133</u>	<u>4,263,729</u>
Total liabilities and members' equity	<u><u>\$ 19,085,217</u></u>	<u><u>\$ 21,073,914</u></u>

See notes to the financial statements.

1920 Philadelphia St, Ste 102 | Ames, IA 50010  
Ph: (515) 232-4535 Fax: (515) 232-4538

PROPOSED SUBCONTRACTORS

Dans Overhead Doors

Color Inc.

Pleva Mechanical

Cruiser Electric



## DAMAGES FORM

## SECTION 00 43 50

## BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

**Woodruff Construction, LLC**  
**1890 Kountry Lane**  
**Fort Dodge, IA 50501**

SURETY (Name, and Address of Principal Place of Business):

**United Fire & Casualty Company**  
**P.O. Box 73909**  
**Cedar Rapids, IA 52407-3909**

OWNER (Name and Address):

**Metro Waste Authority**  
**300 East Locust Street, Suite 100**  
**Des Moines, IA 50309**

BID

Bid Due Date: **May 15, 2020**

Description (Project Name— Include Location): **MWA Cold Storage Building 1 Retrofit, Mitchellville, Iowa**

BOND

Bond Number: **Bid Bond**

Date: **April 29, 2020**

Penal sum Five Percent of the Total Amount Bid \$ 5%  
 (Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

**BIDDER**

**Woodruff Construction, LLC** (Seal)  
 Bidder's Name and Corporate Seal

By:

Signature

**Jason Rech Kemmer**

Print Name

**COO**

Title

Attest:

Signature

**Project Assistant**

Title

**SURETY**

**United Fire & Casualty Company** (Seal)  
 Surety's Name and Corporate Seal

By:

Signature (Attach Power of Attorney)

**Anne Crowner**

Print Name

**Attorney-in-Fact**

Title

Attest:

Signature

**Dione R. Young, Witness to Surety**

Title

Note: Addresses are to be used for giving any required notice.

Provide execution by any additional parties, such as joint venture's, if necessary.



## DAMAGES FORM

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder any difference between the total amount of Bidder's Bid and the total amount of the Bid of the next lowest, responsible Bidder that submitted a responsive Bid as determined by Owner for the work required by the Contract Documents, provided that:
  - 1.1 If there is no such next Bidder, and Owner does not abandon the Project, then Bidder and Surety shall pay to Owner the penal sum set forth on the face of this Bond, and
  - 1.2 In no event shall Bidder's and Surety's obligation hereunder exceed the penal sum set forth on the face of this Bond.
  - 1.3 Recovery under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
  - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2 All Bids are rejected by Owner, or
  - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.

**DAMAGES FORM**

10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.

11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

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UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA  
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX  
FINANCIAL PACIFIC INSURANCE COMPANY, ROCKLIN, CA

Inquiries: Surety Department  
118 Second Ave SE  
Cedar Rapids, IA 52401

**CERTIFIED COPY OF POWER OF ATTORNEY**

(original on file at Home Office of Company – See Certification)

KNOW ALL PERSONS BY THESE PRESENTS, That UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa; UNITED FIRE & INDEMNITY COMPANY, a corporation duly organized and existing under the laws of the State of Texas; and FINANCIAL PACIFIC INSURANCE COMPANY, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint **CRAIG E. HANSEN, JAY D. FREIERMUTH, BRIAN M. DEIMERLY, CINDY BENNETT, ANNE CROWNER, TIM MCCULLOH, STACY VENN, SHIRLEY BARTENHAGEN, DIONE R. YOUNG, KEVIN J. KNUTSON, MICHELLE GRUIS, KATHLEEN BREWER, SETH D. ROOKER, SYDNEY BURNETT, EACH INDIVIDUALLY**

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, AND FINANCIAL PACIFIC INSURANCE COMPANY.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted on May 15, 2013, by the Boards of Directors of UNITED FIRE & CASUALTY COMPANY, UNITED FIRE & INDEMNITY COMPANY, and FINANCIAL PACIFIC INSURANCE COMPANY.

**“Article VI – Surety Bonds and Undertakings”**

Section 2, Appointment of Attorney-in-Fact. “The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal of the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 15<sup>th</sup> day of January, 2014



UNITED FIRE & CASUALTY COMPANY  
UNITED FIRE & INDEMNITY COMPANY  
FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann*  
Vice President

State of Iowa, County of Linn, ss:

On 15<sup>th</sup> day of January, 2014, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of UNITED FIRE & CASUALTY COMPANY, a Vice President of UNITED FIRE & INDEMNITY COMPANY, and a Vice President of FINANCIAL PACIFIC INSURANCE COMPANY the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



*Judith A. Jones*

Notary Public  
My commission expires: 04/23/2021

I, Mary A. Bertsch, Assistant Secretary of UNITED FIRE & CASUALTY COMPANY and Assistant Secretary of UNITED FIRE & INDEMNITY COMPANY, and Assistant Secretary of FINANCIAL PACIFIC INSURANCE COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations  
this 29th day of April, 2020.



By: *Mary A. Bertsch*

Assistant Secretary,  
UF&C & UF&I & FPIC



May 20, 2020

Judi Mendenhall  
 Director of Recycling and Diversion  
 Metro Waste Authority  
 1105 Prairie Dr. SW  
 Bondurant, Iowa 50035  
[jme@mwatoday.com](mailto:jme@mwatoday.com)

Judi,

Thank you for the opportunity to submit our recommendation to award for the Cold Storage MPE Conversion. We have attached the original budget presented in October 2019 with a summary of the contractor bids accepted on May 15, 2020 at the MWA office.

- i. Formation Group published the bid documents on April 20<sup>th</sup>, 2020. We also solicited interest from the following firms:
  - a. Henning Companies
  - b. Absolute Group
  - c. Buresh Buildings
  - d. Jensen Builders
  - e. Woodruff Construction
  - f. Estes Construction
- ii. Three sealed, competitive proposals were received at the MWA office on May 15, 2020 and opened in a public forum.
  - a. Those in attendance were:
    - i. Ben Hayes (Formation Group)
    - ii. Austin Broshar & Garrett Williams (HDR Engineering)
    - iii. Judi Mendenhall (MWA)
  - b. Those that submitted bids were:
    - i. Woodruff Construction
    - ii. Accurate Commercial
    - iii. K. Johnson Construction
- iii. The budget summary detailed one sequence of work and a two-mobilization sequence pending budget availability. It is our recommendation to complete the work in one sequence which is consistent with the bids received.
- iv. Formation Group recommends proceeding with Woodruff Construction for the total sum of \$827,300. Woodruff presented two (2) alternates for your consideration:
  - a. Omit Office & Bathroom: Deduct of \$29,700

- b. Provide new building framing/structure in lieu of modifying existing framing/structure: Deduct of \$10,000.

Please let us know how the Board wishes to proceed.

Thank you.

A handwritten signature in dark ink, appearing to read "Matt Brown", followed by a long horizontal flourish line.

Matt Brown, AIA  
President

## Cold Storage Building 1 MPE Conversion

### Construction Bid Summary May 15, 2020

Category	Woodruff	Accurate	K Johnson
<b>Demo Costs</b>			
<b>Remodel and Repurpose Costs</b>	<b>\$ 827,300</b>	<b>\$ 930,200</b>	<b>\$ 996,021</b>
General Conditions	\$ 164,300	\$ 406,300	\$ 294,355
Site Superintendant and PM	INC	INC	INC
Concrete Foundation and Floor	\$ 191,300	\$ 149,700	\$ 177,600
Roof, Siding, Insulation, Doors	\$ 317,530	\$ 152,065	\$ 325,279
Interior Construction and Specialties	\$ 21,700	\$ 91,800	\$ 43,528
Mechanical, Electrical, Plumbing	\$ 132,470	\$ 130,335	\$ 155,259
<b>Sub-TOTAL Project Construction</b>	<b>\$ 827,300</b>	<b>\$ 930,200</b>	<b>\$ 996,021</b>