



Online Form Instructions

This Cleanup Supply Reservation Form may be filled out electronically and saved to your computer at any time should you be interrupted or do not have all of the information at hand.

Here are some tips to fill out and submit the form:

- Cursor will blink in the box currently being used
- Use the "tab" key to advance to the next box
- To go back, place your cursor in that box
- Use the "enter" key to place or remove a check in a check box
- When you have finished the form, save the file to your computer
- Attach the file to the e-mail noted on the form

CLEANUP SUPPLY RESERVATION FORM

EVENT INFORMATION

Adopt A Stream Team Name _____
Stream Location _____
Event Date _____ Event Time _____ Expected Attendance _____

CONTACT INFORMATION

Name _____ Primary Phone _____
Email _____ Secondary Phone _____

DEPOSIT REQUIREMENTS

A deposit check must be dropped off for cleanup supplies. You must meet the requirements below for deposit return. Your deposit will not be returned if these items are not returned in the condition in which you rented them. Cleaning the litter grabbers immediately after use makes the job much easier.

RETURN/CLEANING REQUIREMENTS

- Ensure cleanup supplies and/or duffle bags are free of mud, grass, sand, gum, etc.
- Wipe down the litter grabbers with soap and water.
- Remove any other forms of debris from the cleanup supplies and/or duffle bag(s).
- Mesh bags are **NOT** returned to Adopt A Stream.

LOST OR DAMAGED

Should an item be lost or returned damaged or unusable (beyond normal wear and tear), you will be assessed a fee of: \$5/grabber; \$10/pair gloves; \$5/vest; and \$20/duffle bag.

DEPOSIT	NO. REQUESTED	ITEM TOTAL
Litter Grabbers <small>(2 plastic trash bags are provided per litter grabber)</small>	_____ x \$5/piece	= _____
Leather Gloves	_____ x \$10/pair	= _____
Safety Vests	_____ x \$5/vest	= _____
Duffle Bags <small>(Duffle holds up to 30 litter grabbers)</small>	_____ x \$20/bag	= _____
Mesh Bags <small>(Up to 5 mesh bags provided free to Adopt A Stream Teams)</small>	_____ x \$0/bag	= _____

TOTAL DEPOSIT

\$ _____

USE AGREEMENT

I understand the terms for use of these supplies.

Signature Date ____/____/____

SUBMIT FORM

EMAIL: nwr@mwatoday.com

FAX: 515-967-1772

MAIL: Adopt A Stream
c/o Metro Hazardous Waste Drop-Off
1105 Prairie Dr. SW
Bondurant, IA 50035

RESERVATION DATE FOR PICK-UP/ RETURN

(Maximum of two business days prior to event and after event.)

Pick-up Date (TUE-FRI) ____/____/____

Return Date (TUE-FRI) ____/____/____

NOTE: Our building is closed on Monday, Saturday and Sunday. Schedule pick-up between Tuesday through Friday.

DEPOSIT OPTIONS

BY CHECK

Deposit checks are refundable.

BY CREDIT CARD

You can leave your credit card number with us as a deposit.

CASH ACCEPTED

PICK-UP & DROP-OFF INFO

Address

Metro Hazardous Waste Drop-Off
1105 Prairie Dr. SW
Bondurant, IA 50035
515-967-5512

Hours

8 a.m. to 5 p.m.
Tuesday-Friday

NOTE: Our building is closed on Monday, Saturday and Sunday

When You Arrive

When picking up or dropping off containers, please park in one of the angled parking spaces provided on the west side of the building.

Do not park under the overhang.

FOR STAFF USE

PICK-UP/DROP-OFF VERIFICATION

Signature Date ____/____/____

Signature Date of Return ____/____/____

Check here to verify deposit was returned.

